

**MINNETONKA SCHOOL BOARD  
STUDY SESSION AND SPECIAL MEETING  
District Service Center**

**August 19, 2021  
6:00 p.m.**

**AGENDA**

**STUDY SESSION**

- 6:00      1.      Update on Summer Learning Programs
- 6:15      2.      Update on Construction Projects
- 6:30      3.      Review of Proposed Plans for VANTAGE and MOMENTUM

**SPECIAL MEETING**

- 7:15      I.      Call to Order and Pledge to the Flag
- II.      Adoption of Agenda
- 7:15      III.      Decision on Opening of School Plan
- 8:15      IV.      Update on Plan for Filling Board Vacancy
- 8:45      V.      Adjournment to Study Session

**STUDY SESSION**

- 8:45      4.      Review of Vision Document

**CITIZEN INPUT**

**7:00 p.m.**      Citizen Input is an opportunity for the public to address the School Board on any topic in accordance with the guidelines printed below.

**GUIDELINES FOR *CITIZEN INPUT***

Welcome to the Minnetonka School Board's Study Session! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every Study Session during *Citizen Input*.

1. Anyone indicating a desire to speak to any item about educational services—except for information that personally identifies or violates the privacy rights of employees or students—during *Citizen Input* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Citizen Input* the Board and administration listen to comments. Board members or the Superintendent may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any follow-up to your comment or suggestion, you will be contacted by a member of the Board or administration.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a Principal, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

## REPORT

**School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota**

### **Study Session Agenda Item #1**

**Title: Update on Summer Learning Programs**

**Date: August 19, 2021**

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#### **EXECUTIVE SUMMARY**

During the summer of 2021 three district summer learning programs were offered to provide opportunities for academic and social emotional learning for students. Students were identified by teacher or IEP team recommendation and district standardized assessment data.

The three summer learning programs included:

- Extended School Year (ESY) for students receiving special education
- English learner (EL) for students who would benefit from continued English Language exposure and development
- General education opportunities for rising first through eighth graders

#### **Extended School Year (ESY)**

Students participating in ESY were identified based on state criteria within three areas of eligibility: regression/recoupment, self-sufficiency, and unique need. Decisions around eligibility involved IEP teams reviewing individual student data collected during the school year in order to determine whether or not ESY services are necessary for a student to receive a Free Appropriate Public Education (FAPE). Historical numbers indicate Minnetonka traditionally serves roughly 75 students annually in ESY programming. Following the impact of the COVID-19 pandemic in the 2019-2020 and 2020-2021 school years, special education saw an increase in students qualifying for ESY services. This summer, our program served 115 students from early childhood through 12th grade. Early childhood programming was held at Minnetonka Community Education Center, kindergarten through eighth grade was held at Clear Springs and ninth through twelfth grade students' ESY programming was held at Minnetonka High School.

In addition to traditional eligibility, districts were charged with identifying students who might require compensatory services due to learning loss during the COVID-19 pandemic. Minnetonka identified five students in need of compensatory services and offered these services during our traditional ESY time period. Minnetonka will continue to

assess the need for compensatory and recovery services once students return to in-person learning this Fall.

Students attending ESY range from federal setting I to federal setting III students with needs crossing all categories of eligibility. Students focused on academics, functional skills, social and emotional learning, independence and much more. ESY was offered in-person as well as online this year, as it was in the summer of 2019-2020. The traditional offering for students is to attend up to three days a week, anywhere from 90 minutes to 180 minutes a day for four weeks. If and when IEP teams determine a student requires services that look different than this traditional offering, unique and creative programming is designed to meet their unique needs. Decisions as to frequency and duration are determined on an individual basis by IEP teams.

### **English Learner (EL) Summer Learning Program**

Minnetonka Public Schools serves roughly 200 English Learner (EL) students each year. EL students are identified for services through entrance criteria set forth by the State of Minnesota. Districts serving EL students receive Title III funding, which requires a portion of these grant monies to be spent on extended year programming.

Minnetonka spends roughly one third of its annual Title III budget on supporting this population of students throughout six weeks of the summer. In partnership with Excelsior PTA and Excelsior United Methodist Church, Minnetonka is able to offer a robust summer educational enrichment program for these students. This program is held off-site at Excelsior United Methodist Church due to proximity to many of our students and families given that transportation is not provided for this program. Students were able to attend up to six hours per day, three days a week, for six weeks in total. Students work on reading, writing, math and speaking the English language throughout.

NWEA, MCA, and ACCESS standardized assessment data will be utilized to evaluate the effectiveness of this programming on students' progress toward becoming proficient in the English language and exiting the EL program following criteria set forth by the State. Students proficient in the English language should additionally be meeting standards on state assessments.

### **Summer Learning Program**

Minnetonka Public Schools offered a Summer Learning Program for rising first through eighth grade students. The elementary program offered opportunities for English, Spanish Immersion or Chinese Immersion programs. Middle school programs focused on the English program. Two-hundred and fourteen students registered, with 171 from the elementary and forty-three from the middle school level. Of the students who registered, two hundred and seven participated.

For this program, teachers identified students who would most benefit from additional time and support to develop essential skills to be ready for instruction at the next grade

level. Students were identified using a combination of teacher recommendation and spring assessment results.

The program focused on core academics, reading/language arts and math, with additional opportunities for social and emotional learning, peer interaction and engagement in a variety of activities.

This in-person program was offered 4-days per week for four weeks with students having an opportunity for 16 days of instruction. The Summer Learning Program school day was three hours long. This was a districtwide program with all Elementary students attending Groveland Elementary and all Middle School students attending Minnetonka Middle School East. Transportation was provided for any district resident student who requested it.

Student attendance was strong throughout the program, with 79% of participants attending 75% of the time or more. Additionally, 18% of the students attended every day. Families reported the main reason for being absent as a summer vacation. Additionally, both formative assessments and anecdotal reports indicated that students demonstrated further growth and development in academics, social and emotional skills and attitudes as a result of the program. At the elementary level, of the students who participated in both pre and post assessments, 91% showed improvement in reading, 68% showed improvement in math, and 72% showed improvement in SEL skills. Fall assessment data will be analyzed against spring assessment results to further analyze the effects of the summer learning program.

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#### **RECOMMENDATION/FUTURE DIRECTION:**

This report is provided for the School Board's information.

Submitted by: Christine G. Breen  
Christine Breen, Executive Director of Special Education

Submitted by: Amy LaDue  
Amy LaDue, Assistant Superintendent for Instruction

Concurrence: Dennis L. Peterson  
Dennis Peterson, Superintendent

**INFORMATION**

**School Board  
Minnetonka I.S.D #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Study Session Agenda Item #2**

**Title: Update on Construction Projects**

**Date: August 19, 2021**

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**EXECUTIVE SUMMARY:**

Minnetonka ISD 276 has significant construction and long-term facilities maintenance projects under way during the Summer of 2021.

A photo review of several of the larger projects will be presented, including but not limited to the conversion of the building at 19685 Highway 7 in Shorewood to house the SAIL (Students Achieving Independent Life) Transition Program and the MOMENTUM Design and Skilled Trades addition to the Pagel Center.

Up to the minute photos of the projects will be presented for review.

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**RECOMMENDATION/FUTURE DIRECTION:**

This report is being provided for the School Board's information.

**Submitted by:**   
Paul Bourgeois, Executive Director of Finance & Operations

**Concurrence:**   
Dennis Peterson, Superintendent

**INFORMATION**

**School Board  
Minnetonka I.S.D #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Study Session Agenda Item #3**

**Title: Review of Proposed Plans for  
VANTAGE and MOMENTUM**

**Date: August 19, 2021**

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**EXECUTIVE SUMMARY:**

At the June 17, 2021 School Board Meeting, the School Board received the final report on Goal 3, which included the construction of a facility at 5735 County Road 101 to house existing and future VANTAGE programs and future MOMENTUM programs.

Additional work fine-tuning the facility requirements and the associated estimates indicate that a facility of 36,300 square feet at an estimated cost of \$12.9 million will meet the current and future needs of the programs. The facility is proposed to be paid for with funding from \$250,000 remaining from the 2020D Certificates of Participation, \$2,650,000 in new Certificates of Participation issued in Calendar 2022, \$6,100,000 in new Certificates of Participation issued in Calendar 2023, and utilization of approximately \$3.9 million of excess assets over and above the liability from investment earnings in the OPEB Revocable Trust.

The District has met with the City of Minnetonka to review the proposed project and receive input from the City regarding the proposed project.

David Maroney, Partner from ATS&R Architects, will review the updated site plan and floor plans.

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**RECOMMENDATION/FUTURE DIRECTION:**

This report is being provided for the School Board's information.

**Submitted by:**

  
Paul Bourgeois, Executive Director of Finance & Operations

**Concurrence:**

  
Dennis Peterson, Superintendent

**ACTION**

**School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Special Meeting Agenda Item III.**

**Title: Decision on Opening of School Plan**

**Date: August 19, 2021**

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**EXECUTIVE SUMMARY:**

The Opening of School Plan recommendations will be presented to the Board for their approval. It is possible that some aspects of the plan will need to be delayed until the September 2 meeting to assure that the most recent information is available to the Board.

**Submitted by:**



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**Dennis L. Peterson  
Superintendent of Schools**

**UPDATE**

**School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Special Meeting Agenda Item IV.**

**Title: Update on Plan for Filling Board Vacancy**

**Date: August 19, 2021**

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**EXECUTIVE SUMMARY:**

The Board has established the timeline for filling the vacancy on the Board that was created by Christine Ritchie's resignation. Other steps in the process will be discussed by the Board during the Special Meeting, and any actions requiring motions will be addressed.

**Submitted by:**



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**Dennis L. Peterson  
Superintendent of Schools**



**REVIEW**

**School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Study Session Agenda Item #4**

**Title: Review of Vision Document**

**Date: August 19, 2021**

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**EXECUTIVE SUMMARY:**

The Board will begin its review of the Vision document, concentrating on pages 1-9.

**Submitted by:**



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**Dennis L. Peterson  
Superintendent of Schools**