

## SCHOOL BOARD MEETING

Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota

[www.minnetonkaschools.org](http://www.minnetonkaschools.org)

May 4, 2023

*The mission of the Minnetonka School District, a community that transcends traditional definitions of excellence and where dreams set sail, is to ensure all students envision and pursue their highest aspirations while serving the greater good, through teaching and learning which*

- Value and nurture each individual,*
- Inspire in everyone a passion to excel with confidence and hope, and*
- Instill expectations that stimulate extraordinary achievement in the classroom and in life.*

(All times are approximate)

- 6:30 Recognitions: DSC Honored Artists (Elementary); Boys Hockey State Champions; Boys Basketball State Qualifiers; Debate State Qualifiers; Speech State Qualifier; Middle School Knowledge Bowl Regional and State Award Winners; Minnesota Aspirations in Computing Award Winners; State Science and Engineering Fair Qualifiers (Middle School and High School); Statewide “Escape the Vape” Video PSA Contest – Third Place; Minnesota/U.S. Fish & Wildlife Service Junior Duck Stamp Contest Winner; 2023 GiGi’s Playhouse Hero’s Award honoree
- 7:00 Public Hearing on Proposed Fees
- 7:10 I. Call of Regular Meeting to Order
- II. Pledge to the Flag
- III. Adoption of the Agenda
- 7:10 IV. School Report: MHS
- 7:25 V. Community Comments  
Community Comments is an opportunity for the public to address the School Board on an item included in this agenda in accordance with the guidelines printed on the reverse.
- 7:30 VI. Approval of Fees for FY2024
- 7:40 VII. Preview of Celebration of Excellence
- 7:50 VIII. Adoption of 24-25 Calendar
- 8:00 IX. Approval of Non-Renewals

- 8:10 X. CONSENT AGENDA
  - a. Minutes of April 13, 2023 Regular Meeting
  - b. Study Session Summary of April 27, 2023
  - c. Payment of Bills
  - d. Recommended Personnel Items
  - e. Gifts and Donations
  - f. Electronic Fund Transfers
  
- 8:10 XI. Board Reports
  
- 8:15 XII. Superintendent's Report
  
- 8:20 XIII. Announcements
  
- 8:20 XIV. Adjournment

**GUIDELINES FOR COMMUNITY COMMENTS**

Welcome to the Minnetonka Schools Board Meeting! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Community Comments*.

1. Anyone indicating a desire to speak to an item included in the meeting agenda—except for the Consent Agenda and/or information that personally identifies or violates the privacy rights of an individual—during *Community Comments* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson who can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Community Comments* the Board and administration listen to comments. Board members or the Superintendent may ask clarifying questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any response or follow-up to your comment or suggestion, you will be contacted via email or phone by a member of the Board or administration in a timely manner.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal or executive director of the department, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

*School Board meetings are rebroadcast via a local cable provider.  
Please visit the "District/Leadership/School Board" page on our website for a current schedule.*

**PUBLIC HEARING**

**School Board  
Minnetonka I.S.D #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Public Hearing**

**Title: Public Hearing on Proposed Fees for Fiscal Year 2024**

**May 4, 2023**

**EXECUTIVE SUMMARY**

Under Minnesota State law, the Board of each Minnesota public school may require certain pupil fees as described in statute.

The District is required to hold a public hearing on proposed fees to accept public comment on the proposed fees.

Minnetonka Independent School District 276 maintains a schedule of various fees for courses, activities, clubs and other miscellaneous items at each level of the school district.

Any changes in the fee schedules require School Board approval.

Each year, department and program managers give their recommendations on various fee levels. Proposed fee changes are for Fiscal Year 2024.

At the high school level, there is one fee increase proposed by Principal Erickson and the Art Department to cover material costs and one fee increase for online ticketing due to the ticketing vendor increasing the fee:

Painting	\$25	\$5 increase
Online ticketing	\$0.75	\$0.50 increase

At the middle school level, there are three new enrichment club fees and three enrichment club fee increases proposed by the Activities Department:

Book Club	\$20	New fee
Crochet Club	\$5	New fee
Newspaper Club	\$10	New fee
Anime Club	\$15	\$5 increase
Baking Club	\$35	\$10 increase
Cooking Club	\$40	\$5 increase

At the elementary school level, there are one recommended change:

Field Trips	\$50 per year	\$5 increase
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The proposed changes are highlighted on the attached draft schedule of class and activity fee changes.

Tonka Dome fees are recommended to increase by \$5 for each category.

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**ATTACHMENTS:**

Proposed Elementary School Fees  
Proposed Middle School Fees  
Proposed High School Fees  
Proposed Dome Fees

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**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the School Board receive public comment on the proposed fees for Fiscal Year 2024.

**Submitted by:**   
Paul Bourgeois, Executive Director of Finance & Operations

**Concurrence:**   
David Law, Superintendent

MINNETONKA ELEMENTARY SCHOOLS			
FEE SCHEDULE			
2023-24			
		<b>PROPOSED</b>	<b>NOTES</b>
	2022-23	2023-24	
<b>Media</b>			
Overdue material fine	\$0	\$0	
Material loss	at cost	at cost	
<b>Textbooks and Materials</b>			
Loss or destruction of books or materials	at cost	at cost	
iPad Insurance - Optional	\$40	\$40	
<b>Field Trips - Supplemental</b>	at cost not to exceed \$45/yr.	at cost not to exceed \$50/yr.	All Principals agree
<b>Musical Instruments Rental</b>	<i>per school year</i>	<i>per school year</i>	
Band-taxable	\$85	\$85	
Percussion-taxable	\$10	\$10	
Orchestra-taxable	\$100	\$100	
<b>After School Language Instruction</b>	\$50	\$50	
<b>Tonka District Children's Choir Grades 4 &amp; 5</b>	\$50	\$50	
<b>Plays/Musicals</b>	<i>per event</i>	<i>per event</i>	
Tickets-Plays for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20	
Tickets-Other Plays	at cost \$1-\$8	at cost \$1-\$8	
Activity Fee	\$50	\$50	
<b>Other Non-Student Fees</b>	<i>per occurrence</i>	<i>per occurrence</i>	
Returned check fee	\$10	\$10	
Approved by School Board 06/XX/2023			

MINNETONKA MIDDLE SCHOOLS			
STUDENT FEE SCHEDULE			
2023-24			
	2022-23	PROPOSED 2023-24	NOTES
<b>Art</b>			
Art classes	at cost	at cost	
<b>Technology Education</b>	<i>per course</i>	<i>per course</i>	
Woods	at cost	at cost	
Tech Ed Kits	at cost	at cost	
<b>Family and Consumer Sciences</b>	<i>per course</i>	<i>per course</i>	
FACS/Snack Shop	at cost	at cost	
<b>Media</b>	<i>per day</i>	<i>per day</i>	
Overdue material fine	\$0	\$0	
Material loss	at cost	at cost	
<b>Padlocks</b>			
Physical Education	\$0	\$0	
Athletic-deposits	\$0	\$0	
<b>Textbooks and Materials</b>			
Loss or destruction of books or materials	at cost	at cost	
Ipad Insurance- Optional	\$40	\$40	
<b>Field Trips - Supplemental</b>			
Optional Field Trips	at cost	at cost	
<b>Musical Instruments Rental</b>	<i>per school year</i>	<i>per school year</i>	
Band- taxable	\$85/12 months	\$85/12 months	
Orchestra - taxable	\$100/12 months	\$100/12 months	
Percussion Kit - taxable	\$35/12 months	\$35/12 months	
<b>Other Optional Fees</b>			
After School Center	\$50/Quarter	\$50/Quarter	
Yearbook - taxable	\$28	\$28	
<b>Other Non-Student Fees</b>	<i>per occurrence</i>	<i>per occurrence</i>	
Returned check fee	\$10	\$10	
<b>Participation Fee</b>	<i>per school year</i>	<i>per school year</i>	
Co-curricular activities and Enrichments unless noted	\$50	\$50	
<b>Plays/Musicals</b>	<i>per event</i>	<i>per event</i>	
Tickets-Plays for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20	
Tickets-Other Plays	at cost \$1-\$8	at cost \$1-\$8	
Activity Fee	\$50	\$50	
<b>Co-curricular Activity Fees; Uniform, Equipment, Transportation</b>	<i>per activity</i>	<i>per activity</i>	
<b>Activities which pay \$50 Participation Fee</b>			
Cross Country Running (boys)	\$60	\$60	
Cross Country Running (girls)	\$60	\$60	
Golf (boys/girls)	\$60	\$60	
Nordic Ski (boys/girls)	\$60	\$60	
Tennis (boys/girls)	\$60	\$60	
Track (boys)	\$60	\$60	
Track (girls)	\$60	\$60	
Volleyball (girls)	\$60	\$60	

MINNETONKA MIDDLE SCHOOLS			
STUDENT FEE SCHEDULE			
2023-24			
		<b>PROPOSED</b>	<b>NOTES</b>
	2022-23	2023-24	
Wrestling (boys)	\$60	\$60	
<b>Academic Enrichments/Clubs Activity Fees</b>			
	<i>per activity</i>	<i>per activity</i>	
<b>Enrichments which pay \$50 Participation Fee</b>			
Anime Club	\$10	\$15	
Archery	\$25	\$25	
Art Activities/Jewelry making	\$10	\$10	
Baking Club	\$25	\$35	
Bright Watch	\$10-\$50	\$10-\$50	
Computer Art	\$10	\$10	
Clay Class/Pottery/Sculpture	\$15	\$15	
Cooking Club	\$35	\$40	
Drama Club	\$10	\$10	
Drama/Musical	\$50	\$50	
Drama/One Act Play	\$40	\$40	
Eco Art/ Mural	\$5	\$5	
Environmental Club	\$10	\$10	
Games Club	\$30	\$30	
Honor Choir	\$0	\$0	
Jazz Band	\$0	\$0	
Knowledge Bowl	\$25	\$25	
Lego League/Robots	\$15	\$15	
Math Team	\$25	\$25	
Photoshop Class	\$10	\$10	
Quiz Bowl	\$10	\$10	
Rock Climbing	\$25	\$25	
Science Olympiad	\$15	\$15	
Scrapbook Club	\$30	\$30	
Speech Club	\$25	\$25	
Stage Crew	\$40	\$40	
Table Tennis Club	\$20	\$20	
Variety Show	\$0	\$0	
Water Polo	\$25	\$25	
Woodworking Club	\$20	\$20	
<b>Enrichments With No participation Fees</b>			
Book Club	\$0	\$20	Per Activities Department
Crochet Club	\$0	\$5	Per Activities Department
Mad Jazz/Ensemble	\$0	\$0	
Media Club	\$15	\$15	
Morning Madrigals	\$0	\$0	
Newspaper Club	\$0	\$10	Per Activities Department
Service Learning Club	\$0	\$0	
Show Choir	\$0	\$0	
Strength Training - summer group training	\$140	\$140	
Strength Training - summer personal training	\$175	\$175	
Student Leadership/Government	\$0	\$0	
Yearbook Club	\$0	\$0	
New Student Interest Club	Min \$30 or at Cost	Min \$30 or at Cost	
Approved by School Board 06/XX/2022			

MINNETONKA HIGH SCHOOL STUDENT FEE SCHEDULE			
2023-24	2022-23	PROPOSED 2023-24	NOTES
<b>Course Fees</b>			
<b>ART</b>	<i>per course</i>	<i>per course</i>	
AP Art- Studio	\$50	\$50	
Comics	\$20	\$20	
Ceramics	\$25	\$25	
Digital Photography	\$30	\$30	
Digital Drawing 1, 2, & 3	\$20	\$20	
Drawing	\$20	\$20	
Graphic and Product Design	\$20	\$20	
IB Visual Art HLA yr 1	\$50	\$50	
IB Visual Art HLA yr 2	\$50	\$50	
IB Visual Art SLA	\$50	\$50	
Intro to Studio Art	\$20	\$20	
Jewelry	\$35	\$35	
Metal Sculpture	\$25	\$25	
Painting	\$20	\$25	Per Art Department
Darkroom Photography I	\$50	\$50	
Darkroom Photography II	\$60	\$60	
Darkroom Photography III	\$40	\$40	
Video Production	\$20	\$20	
<b>TONKA ONLINE (summer or in addition to standard course-load)</b>			
Tonka Online course (non PE)	\$375	\$375	
Tonka Online Physical Education course	\$275	\$275	
<b>TECHNOLOGY EDUCATION</b>	<i>per course</i>	<i>per course</i>	
Air Brush	\$12	\$12	
Design	\$0	\$0	
Drafting	\$0	\$0	
Electronics	\$0	\$0	
Graphic Arts	\$0	\$0	
Home Renovation and Maintenance	\$15	\$15	
Int Autocad Inv	\$0	\$0	
Metals I	\$45	\$45	
Metals II	\$50	\$50	
Momentum	at cost	at cost	
Physics of Home Renovation	\$15	\$15	
Woods	\$25	\$25	
Extra Woodworking Projects	at cost	at cost	
<b>FAMILY AND CONSUMER SCIENCES</b>	<i>per course</i>	<i>per course</i>	
Clothing	\$0	\$0	
Foods	\$0	\$0	
Interior Design	\$0	\$0	
Sew Creative I	\$0	\$0	
^Course Fees are refundable if the student elects to not take the personal property home.			
<b>Driver's Education</b>	Handled by MCE	Handled by MCE	
<b>Field Trips Supplemental</b>			
Optional Study Travel	at cost	at cost	
Other Optional Field Trips	at cost	at cost	
<b>Musical Instruments Rental</b>	<i>per school year</i>	<i>per school year</i>	
Orchestra Concert Dress (new students/incoming 9th graders)	\$91	\$91	
Percussion Instruments-taxable	\$50	\$50	
Season Rental (Marching and/or Pep band)-taxable	\$80	\$80	
String Instruments-taxable	\$100	\$100	
Wind Instruments-taxable	\$110	\$110	
<b>Padlocks</b>	<i>per school year</i>	<i>per school year</i>	
Physical Education	NC \$6 if lost	NC \$6 if lost	
Athletic	NC \$6 if lost	NC \$6 if lost	
Loss or destruction of Hallway Locker/Padlock	at cost	at cost	
<b>Parking</b>	<i>per year or day</i>	<i>per year or day</i>	
Permit - Shared Full Year	\$300	\$300	
Permit - Shared Per Semester	\$150	\$150	
Replacement Permit	\$50	\$50	
Daily Parking Permit (Advance)	\$5	\$5	
Daily Parking Permit	\$5	\$5	
Parking Violations Permit Holder First:	\$10	\$10	
Parking Violations Permit Holder Second:	\$20	\$20	
Parking Violations Permit Holder Third:	\$30	\$30	
Parking Violations Permit Holder Fourth:	Revocation	Revocation	
Parking Violations Non-Permit Holder First:	\$20	\$20	
Parking Violations Non-Permit Holder Second:	\$30	\$30	
Parking Violations Non-Permit Holder Third:	\$40	\$40	
Parking Violations Non-Permit Holder Fourth:	Towed	Towed	
Car Boot Fee	\$25	\$25	
<b>Textbooks &amp; Materials</b>			
Overdue Media material fine	\$0-\$ .25 per day	\$0	
iPad Insurance - Optional	\$40	\$40	
Loss or destruction of books or materials	at cost	at cost	

MINNETONKA HIGH SCHOOL STUDENT FEE SCHEDULE			
2023-24		PROPOSED 2023-24	NOTES
	2022-23		
<b>Other Non-Student Fees</b>	<i>per occurrence</i>	<i>per occurrence</i>	
Post HS transcript fee	\$5	\$5	
Returned check fee	\$10	\$10	
<b>Plays/Musicals/Entrance Ticket</b>	<i>per event</i>	<i>per event</i>	
Play for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20	
Plays other	\$15/\$12/\$10	\$15/\$12/\$10	
<b>Athletic Entrance Ticket</b>	<i>Adult/Student</i>	<i>Adult/Student</i>	
Transaction charge for online ticketing	\$0.25	\$0.75	Vendor Fee Increase
Adaptive Bowling	\$0/\$0	\$0/\$0	
Adaptive Floor Hockey	\$0/\$0	\$0/\$0	
Adaptive Soccer	\$0/\$0	\$0/\$0	
Adaptive- Softball	\$0/\$0	\$0/\$0	
Alpine Ski (boys/girls)	\$0/\$0	\$0/\$0	
Baseball	\$7.00/\$5.00	\$7.00/\$5.00	
Basketball (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Basketball (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Competitive Dance	\$7.00/\$5.00	\$7.00/\$5.00	
Cross Country Running (boys)	\$0/\$0	\$0/\$0	
Cross Country Running (girls)	\$0/\$0	\$0/\$0	
Football (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Golf (boys/girls)	\$0/\$0	\$0/\$0	
Gymnastics	\$7.00/\$5.00	\$7.00/\$5.00	
Hockey (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Hockey (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Lacrosse (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Lacrosse (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Nordic Ski (boys/girls)	\$0/\$0	\$0/\$0	
Soccer (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Soccer (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Softball (girls)	\$0/\$0	\$0/\$0	
Swim/Dive (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Swim/Dive (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Swim/Dive Meets	\$7.00/\$5.00	\$7.00/\$5.00	
Tennis (boys/girls)	\$0/\$0	\$0/\$0	
Track & Field Events	\$7.00/\$5.00	\$7.00/\$5.00	
Volleyball (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Wrestling (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
<b>Activity Ticket</b>			
Entry to all regular season home activities entire school year. Excludes concerts, dramatic productions or musicals for which royalties are paid.			
Student - 10 Punch Pass	\$40	\$40	
Adult - 10 Punch Pass	\$60	\$60	
<b>Activity Pass</b>			
Entry to all regular season home activities entire school year. Excludes concerts, dramatic productions or musicals for which royalties are paid.			
Student Sticker	\$50	\$50	
Senior Citizen Pass - contact District Service Center	Free to all on-campus events-- Board Policy #908	Free to all on-campus events-- Board Policy #908	
<b>Co-Curricular Activities</b>	<i>per activity</i>	<i>per activity</i>	
<b>One-Time/Annual Participation Fee</b>	\$75	\$75	
<b>Activities which pay One-Time/Annual Participation Fee</b>			
<b>ATHLETICS:</b>			
Adaptive Bowling	\$80	\$80	
Adaptive Floor Hockey	\$80	\$80	
Adaptive Soccer	\$80	\$80	
Adaptive Softball	\$80	\$80	
Alpine Ski (boys/girls)	\$125	\$125	
Baseball (boys)	\$125	\$125	
Basketball (boys/girls), 9	\$165	\$165	
Basketball (boys/girls) 10-12	\$165	\$165	
Competitive Dance	\$200	\$200	
Cross Country Running (boys)	\$80	\$80	
Cross Country Running (girls)	\$80	\$80	
Football (boys)	\$200	\$200	
Golf (boys/girls)	\$100	\$100	
Gymnastics	\$200	\$200	
Hockey (boys)	\$247	\$247	
Hockey (girls)	\$247	\$247	
Lacrosse-boys	\$175	\$175	
Lacrosse-girls	\$130	\$130	
Nordic Ski (boys/girls)	\$125	\$125	
Soccer (boys/girls)	\$100	\$100	
Softball (girls)	\$125	\$125	
Swimming (boys/girls)	\$109	\$109	
Tennis (boys/girls)	\$85	\$85	
Track (boys)	\$150	\$150	

<b>MINNETONKA HIGH SCHOOL STUDENT FEE SCHEDULE</b>			
<b>2023-24</b>		<b>PROPOSED 2023-24</b>	<b>NOTES</b>
	<b>2022-23</b>		
Track (girls)	\$150	\$150	
Volleyball (girls)	\$100	\$100	
Wrestling (boys)	\$104	\$104	
<b>ENRICHMENTS:</b>			
Architectural Challenge	\$0	\$0	
Chamber Singers	\$50	\$50	
Debate	\$80	\$80	
DECA	\$80	\$80	
Destination Imagination	\$0	\$0	
Donna Voce	\$50	\$50	
Drama - Fall Musical	\$80	\$80	
Drama - One Act Play	\$0	\$0	
Drama - Spring Musical	\$80	\$80	
Drama - Winter Play	\$50	\$50	
ESports	\$80	\$80	
Engineering Tech Challenge	\$0	\$0	
Jazz Ensemble (Band)	\$50	\$50	
Jazz Too	\$0	\$0	
Knowledge Bowl	\$50	\$50	
Marching Band	\$80	\$80	
Math Team	\$80	\$80	
Mock Trial	\$80	\$80	
Model UN	\$80	\$80	
Pit Orchestra (Drama/Musicals)	\$0	\$0	
Quiz Bowl	\$80	\$80	
Robotics	\$80	\$80	
Science Fair	\$0	\$0	
Science Olympiad	\$0	\$0	
Speech	\$80	\$80	
Supermileage	\$0	\$0	
Varsity Madrigals	\$0	\$0	
Winter Pep Band	\$0	\$0	
<b>Co-Curricular Activities (Continued)</b>			
	<i>per activity</i>	<i>per activity</i>	
<b>Activities which pay One-Time/Annual Participation Fee (cont'd)</b>			
<b>CLUBS</b>			
Bowling (no activity fee assessed by MHS)	\$0	\$0	
Competitive & Sideline Cheerleading	\$225	\$225	
Performance Dance	\$100	\$100	
Sailing (no activity fee assessed by MHS)	\$0	\$0	
Slowpitch Softball	\$160	\$160	
Trap/Skeet Shooting (no activity fee assessed by MHS)	\$0	\$0	
<b>Enrichments/Clubs With No Participation Fee:</b>			
American Sign Language (ASL) Club	at cost	at cost	
Art Club	at cost	at cost	
Baking Club	at cost	at cost	
Breezes	at cost	at cost	
Dare to Know	at cost	at cost	
Duct Tape Club	at cost	at cost	
Earth Club	at cost	at cost	
Honor Society (NHS)	at cost	at cost	
Interact	at cost	at cost	
Literary Magazine	at cost	at cost	
National Art Honor Society	at cost	at cost	
OFFENSE	at cost	at cost	
Optimist Club	at cost	at cost	
People to People	at cost	at cost	
Reachout Volunteers	at cost	at cost	
Strength Training - fall/winter/spring after school per season	\$50	\$50	
Strength Training - summer group training	\$140	\$140	
Strength Training - summer personal training	\$175	\$175	
Student Government	at cost	at cost	
Students Against Poverty	at cost	at cost	
Video Production Club	at cost	at cost	
Vocal Music Sessions - fall/winter/spring per 8 week season	\$80	\$80	
Vocal Music Sessions - 1 session	\$10	\$10	
Yearbook	at cost	at cost	
New Student Interest Club	\$30 min or cost	\$30 min or cost	
<b>Try-Out Fee</b>			
	<i>per sport</i>	<i>per sport</i>	
Golf (green fees)	at cost	at cost	
Downhill Skiing (lift tickets)	at cost	at cost	
Approved by School Board 06/XX/2022			

**Tonka Dome-Einer Anderson Stadium Field**  
**Fee Schedule for Rental**  
**Effective November 1, 2023**

**Charges:**

- > Based on the organizational classifications detailed in District Policy #902, users shall pay rental fees as shown below as well as applicable equipment and personnel charges. A **7.525% state & local sales tax** will be assessed on the rental of facilities, equipment and custodial charges **unless a tax exempt certificate** is submitted with the facility use application.
- > Rental hours will be figured from when group members enter the building to when they depart.
- > Rental equipment be made available based on the below charges only when approved in advance.
- > Facility supervisor hours are figured to include 15 minutes before the group is scheduled to enter and 15 minutes after the group leaves. Facility Supervisor and/or custodial charges will be waived for Group A youth activities when meeting during regular designated duty hours.
- > **Rates effective November 1, 2023**

**Indoor Athletic Facilities (Per Hour):**

<b>Tonka Dome:</b>		<u><b>Group A</b></u>	<u><b>Group B</b></u>	<u><b>Group C</b></u>	<u><b>Group D</b></u>
January 1 thru end of season	Full Field	\$425.00	\$450.00	\$460.00	\$475.00
	Half Field	\$240.00	\$265.00	\$270.00	\$275.00
November thru December 31 and Saturday after 6:00 PM.	Full Field	\$380.00	\$390.00	\$400.00	\$410.00
	Half Field	\$230.00	\$235.00	\$240.00	\$250.00

**Outdoor Athletic Facilities (Per Hour):**

<b>Package #1: Turf Playing Field</b> Field, pressbox and scoreboard.	\$150.00	\$165.00	\$185.00	\$210.00
<b>Package #2: Stadium and Lights</b> Field, stadium, scoreboard, track & lighting.	\$185.00	\$250.00	\$300.00	\$340.00

Note: Sound system available only for MHS varsity events.

Note: All events, both indoor and outdoor, must be completed prior to 10:00 PM.

**Equipment Charges (Per Hour)**

Tonka Dome Batting Cages	\$80.00	\$85.00	\$85.00	\$95.00
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**Personnel Charges (Per Hour)**

Facility Supervisor	\$0.00	\$75.00	\$75.00	\$75.00
Custodial Staff as Required	\$0.00	\$90.00	\$90.00	\$90.00

**Other Charges: (Per Event)**

No Show Fee	\$90.00	\$90.00	\$90.00	\$90.00
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**Updated April 1, 2023**

**REPORT**

**School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item IV.**

**Title: School Report: MHS**

**Date: May 4, 2023**

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**EXECUTIVE SUMMARY**

MHS Principal Erickson will share the work around student innovation and hear from several students about the work that they are leading to implement new ideas at MHS. In addition, Principal Erickson, along with staff and students, will showcase a new course at MHS entitled "Disability Studies."

**Submitted by:** \_\_\_\_\_



David Law, Superintendent

**School Board  
Minnetonka I.S.D #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item VI.**

**Title: Approval of Proposed Fees for Fiscal Year 2024**

**May 4, 2023**

**EXECUTIVE SUMMARY**

Under Minnesota State law, the Board of each Minnesota public school may require certain pupil fees as described in statute.

The District is required to hold a public hearing on proposed fees to accept public comment on the proposed fees.

Minnetonka Independent School District 276 maintains a schedule of various fees for courses, activities, clubs and other miscellaneous items at each level of the school district.

Any changes in the fee schedules require School Board approval.

Each year, department and program managers give their recommendations on various fee levels. Proposed fee changes are for Fiscal Year 2024.

At the high school level, there is one fee increase proposed by Principal Erickson and the Art Department to cover material costs and one fee increase for online ticketing due to the ticketing vendor increasing the fee:

Painting	\$25	\$5 increase
Online ticketing	\$0.75	\$0.50 increase

At the middle school level, there are three new enrichment club fees and three enrichment club fee increases proposed by the Activities Department:

Book Club	\$20	New fee
Crochet Club	\$5	New fee
Newspaper Club	\$10	New fee
Anime Club	\$15	\$5 increase
Baking Club	\$35	\$10 increase
Cooking Club	\$40	\$5 increase

At the elementary school level, there is one recommended change:

Field Trips	\$50 per year	\$5 increase
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The proposed changes are highlighted on the attached draft schedule of class and activity fee changes.

Tonka Dome fees are recommended to increase by \$5 for each category.

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**ATTACHMENTS**

Proposed Elementary School Fees  
Proposed Middle School Fees  
Proposed High School Fees  
Proposed Dome Fees

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**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the School Board approve the Fiscal Year 2024 Fees as proposed.

***PROPOSED RESOLUTION***

*BE IT RESOLVED, that the School Board of Minnetonka Independent School District 276 does hereby approve the fee changes for the high school, middle school and elementary levels, and Tonka Dome fees as listed in the proposed fee schedules for Fiscal Year 2024 and hereby adds them to the comprehensive list of class and activity fees maintained by Minnetonka Independent School District 276.*

**Submitted by:**



Paul Bourgeois, Executive Director of Finance & Operations

**Concurrence:**



David Law, Superintendent

MINNETONKA ELEMENTARY SCHOOLS			
FEE SCHEDULE			
2023-24			
		<b>PROPOSED</b>	<b>NOTES</b>
	2022-23	2023-24	
<b>Media</b>			
Overdue material fine	\$0	\$0	
Material loss	at cost	at cost	
<b>Textbooks and Materials</b>			
Loss or destruction of books or materials	at cost	at cost	
iPad Insurance - Optional	\$40	\$40	
<b>Field Trips - Supplemental</b>	at cost not to exceed \$45/yr.	at cost not to exceed \$50/yr.	All Principals agree
<b>Musical Instruments Rental</b>	<i>per school year</i>	<i>per school year</i>	
Band-taxable	\$85	\$85	
Percussion-taxable	\$10	\$10	
Orchestra-taxable	\$100	\$100	
<b>After School Language Instruction</b>	\$50	\$50	
<b>Tonka District Children's Choir Grades 4 &amp; 5</b>	\$50	\$50	
<b>Plays/Musicals</b>	<i>per event</i>	<i>per event</i>	
Tickets-Plays for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20	
Tickets-Other Plays	at cost \$1-\$8	at cost \$1-\$8	
Activity Fee	\$50	\$50	
<b>Other Non-Student Fees</b>	<i>per occurrence</i>	<i>per occurrence</i>	
Returned check fee	\$10	\$10	
Approved by School Board 06/XX/2023			

MINNETONKA MIDDLE SCHOOLS			
STUDENT FEE SCHEDULE			
2023-24			
	2022-23	PROPOSED 2023-24	NOTES
<b>Art</b>			
Art classes	at cost	at cost	
<b>Technology Education</b>	<i>per course</i>	<i>per course</i>	
Woods	at cost	at cost	
Tech Ed Kits	at cost	at cost	
<b>Family and Consumer Sciences</b>	<i>per course</i>	<i>per course</i>	
FACS/Snack Shop	at cost	at cost	
<b>Media</b>	<i>per day</i>	<i>per day</i>	
Overdue material fine	\$0	\$0	
Material loss	at cost	at cost	
<b>Padlocks</b>			
Physical Education	\$0	\$0	
Athletic-deposits	\$0	\$0	
<b>Textbooks and Materials</b>			
Loss or destruction of books or materials	at cost	at cost	
Ipad Insurance- Optional	\$40	\$40	
<b>Field Trips - Supplemental</b>			
Optional Field Trips	at cost	at cost	
<b>Musical Instruments Rental</b>	<i>per school year</i>	<i>per school year</i>	
Band- taxable	\$85/12 months	\$85/12 months	
Orchestra - taxable	\$100/12 months	\$100/12 months	
Percussion Kit - taxable	\$35/12 months	\$35/12 months	
<b>Other Optional Fees</b>			
After School Center	\$50/Quarter	\$50/Quarter	
Yearbook - taxable	\$28	\$28	
<b>Other Non-Student Fees</b>	<i>per occurrence</i>	<i>per occurrence</i>	
Returned check fee	\$10	\$10	
<b>Participation Fee</b>	<i>per school year</i>	<i>per school year</i>	
Co-curricular activities and Enrichments unless noted	\$50	\$50	
<b>Plays/Musicals</b>	<i>per event</i>	<i>per event</i>	
Tickets-Plays for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20	
Tickets-Other Plays	at cost \$1-\$8	at cost \$1-\$8	
Activity Fee	\$50	\$50	
<b>Co-curricular Activity Fees; Uniform, Equipment, Transportation</b>	<i>per activity</i>	<i>per activity</i>	
<b>Activities which pay \$50 Participation Fee</b>			
Cross Country Running (boys)	\$60	\$60	
Cross Country Running (girls)	\$60	\$60	
Golf (boys/girls)	\$60	\$60	
Nordic Ski (boys/girls)	\$60	\$60	
Tennis (boys/girls)	\$60	\$60	
Track (boys)	\$60	\$60	
Track (girls)	\$60	\$60	
Volleyball (girls)	\$60	\$60	

MINNETONKA MIDDLE SCHOOLS			
STUDENT FEE SCHEDULE			
2023-24			
		<b>PROPOSED</b>	<b>NOTES</b>
	2022-23	2023-24	
Wrestling (boys)	\$60	\$60	
<b>Academic Enrichments/Clubs Activity Fees</b>			
	<i>per activity</i>	<i>per activity</i>	
<b>Enrichments which pay \$50 Participation Fee</b>			
Anime Club	\$10	\$15	
Archery	\$25	\$25	
Art Activities/Jewelry making	\$10	\$10	
Baking Club	\$25	\$35	
Bright Watch	\$10-\$50	\$10-\$50	
Computer Art	\$10	\$10	
Clay Class/Pottery/Sculpture	\$15	\$15	
Cooking Club	\$35	\$40	
Drama Club	\$10	\$10	
Drama/Musical	\$50	\$50	
Drama/One Act Play	\$40	\$40	
Eco Art/ Mural	\$5	\$5	
Environmental Club	\$10	\$10	
Games Club	\$30	\$30	
Honor Choir	\$0	\$0	
Jazz Band	\$0	\$0	
Knowledge Bowl	\$25	\$25	
Lego League/Robots	\$15	\$15	
Math Team	\$25	\$25	
Photoshop Class	\$10	\$10	
Quiz Bowl	\$10	\$10	
Rock Climbing	\$25	\$25	
Science Olympiad	\$15	\$15	
Scrapbook Club	\$30	\$30	
Speech Club	\$25	\$25	
Stage Crew	\$40	\$40	
Table Tennis Club	\$20	\$20	
Variety Show	\$0	\$0	
Water Polo	\$25	\$25	
Woodworking Club	\$20	\$20	
<b>Enrichments With No participation Fees</b>			
Book Club	\$0	\$20	Per Activities Department
Crochet Club	\$0	\$5	Per Activities Department
Mad Jazz/Ensemble	\$0	\$0	
Media Club	\$15	\$15	
Morning Madrigals	\$0	\$0	
Newspaper Club	\$0	\$10	Per Activities Department
Service Learning Club	\$0	\$0	
Show Choir	\$0	\$0	
Strength Training - summer group training	\$140	\$140	
Strength Training - summer personal training	\$175	\$175	
Student Leadership/Government	\$0	\$0	
Yearbook Club	\$0	\$0	
New Student Interest Club	Min \$30 or at Cost	Min \$30 or at Cost	
Approved by School Board 06/XX/2022			

MINNETONKA HIGH SCHOOL STUDENT FEE SCHEDULE			
2023-24	2022-23	PROPOSED 2023-24	NOTES
<b>Course Fees</b>			
<b>ART</b>	<i>per course</i>	<i>per course</i>	
AP Art- Studio	\$50	\$50	
Comics	\$20	\$20	
Ceramics	\$25	\$25	
Digital Photography	\$30	\$30	
Digital Drawing 1, 2, & 3	\$20	\$20	
Drawing	\$20	\$20	
Graphic and Product Design	\$20	\$20	
IB Visual Art HLA yr 1	\$50	\$50	
IB Visual Art HLA yr 2	\$50	\$50	
IB Visual Art SLA	\$50	\$50	
Intro to Studio Art	\$20	\$20	
Jewelry	\$35	\$35	
Metal Sculpture	\$25	\$25	
Painting	\$20	\$25	Per Art Department
Darkroom Photography I	\$50	\$50	
Darkroom Photography II	\$60	\$60	
Darkroom Photography III	\$40	\$40	
Video Production	\$20	\$20	
<b>TONKA ONLINE (summer or in addition to standard course-load)</b>			
Tonka Online course (non PE)	\$375	\$375	
Tonka Online Physical Education course	\$275	\$275	
<b>TECHNOLOGY EDUCATION</b>	<i>per course</i>	<i>per course</i>	
Air Brush	\$12	\$12	
Design	\$0	\$0	
Drafting	\$0	\$0	
Electronics	\$0	\$0	
Graphic Arts	\$0	\$0	
Home Renovation and Maintenance	\$15	\$15	
Int Autocad Inv	\$0	\$0	
Metals I	\$45	\$45	
Metals II	\$50	\$50	
Momentum	at cost	at cost	
Physics of Home Renovation	\$15	\$15	
Woods	\$25	\$25	
Extra Woodworking Projects	at cost	at cost	
<b>FAMILY AND CONSUMER SCIENCES</b>	<i>per course</i>	<i>per course</i>	
Clothing	\$0	\$0	
Foods	\$0	\$0	
Interior Design	\$0	\$0	
Sew Creative I	\$0	\$0	
^Course Fees are refundable if the student elects to not take the personal property home.			
<b>Driver's Education</b>	Handled by MCE	Handled by MCE	
<b>Field Trips Supplemental</b>			
Optional Study Travel	at cost	at cost	
Other Optional Field Trips	at cost	at cost	
<b>Musical Instruments Rental</b>	<i>per school year</i>	<i>per school year</i>	
Orchestra Concert Dress (new students/incoming 9th graders)	\$91	\$91	
Percussion Instruments-taxable	\$50	\$50	
Season Rental (Marching and/or Pep band)-taxable	\$80	\$80	
String Instruments-taxable	\$100	\$100	
Wind Instruments-taxable	\$110	\$110	
<b>Padlocks</b>	<i>per school year</i>	<i>per school year</i>	
Physical Education	NC \$6 if lost	NC \$6 if lost	
Athletic	NC \$6 if lost	NC \$6 if lost	
Loss or destruction of Hallway Locker/Padlock	at cost	at cost	
<b>Parking</b>	<i>per year or day</i>	<i>per year or day</i>	
Permit - Shared Full Year	\$300	\$300	
Permit - Shared Per Semester	\$150	\$150	
Replacement Permit	\$50	\$50	
Daily Parking Permit (Advance)	\$5	\$5	
Daily Parking Permit	\$5	\$5	
Parking Violations Permit Holder First:	\$10	\$10	
Parking Violations Permit Holder Second:	\$20	\$20	
Parking Violations Permit Holder Third:	\$30	\$30	
Parking Violations Permit Holder Fourth:	Revocation	Revocation	
Parking Violations Non-Permit Holder First:	\$20	\$20	
Parking Violations Non-Permit Holder Second:	\$30	\$30	
Parking Violations Non-Permit Holder Third:	\$40	\$40	
Parking Violations Non-Permit Holder Fourth:	Towed	Towed	
Car Boot Fee	\$25	\$25	
<b>Textbooks &amp; Materials</b>			
Overdue Media material fine	\$0-\$ .25 per day	\$0	
iPad Insurance - Optional	\$40	\$40	
Loss or destruction of books or materials	at cost	at cost	

MINNETONKA HIGH SCHOOL STUDENT FEE SCHEDULE			
2023-24		PROPOSED 2023-24	NOTES
	2022-23		
<b>Other Non-Student Fees</b>	<i>per occurrence</i>	<i>per occurrence</i>	
Post HS transcript fee	\$5	\$5	
Returned check fee	\$10	\$10	
<b>Plays/Musicals/Entrance Ticket</b>	<i>per event</i>	<i>per event</i>	
Play for which royalties are paid	at cost \$1-\$20	at cost \$1-\$20	
Plays other	\$15/\$12/\$10	\$15/\$12/\$10	
<b>Athletic Entrance Ticket</b>	<i>Adult/Student</i>	<i>Adult/Student</i>	
Transaction charge for online ticketing	\$0.25	\$0.75	Vendor Fee Increase
Adaptive Bowling	\$0/\$0	\$0/\$0	
Adaptive Floor Hockey	\$0/\$0	\$0/\$0	
Adaptive Soccer	\$0/\$0	\$0/\$0	
Adaptive- Softball	\$0/\$0	\$0/\$0	
Alpine Ski (boys/girls)	\$0/\$0	\$0/\$0	
Baseball	\$7.00/\$5.00	\$7.00/\$5.00	
Basketball (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Basketball (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Competitive Dance	\$7.00/\$5.00	\$7.00/\$5.00	
Cross Country Running (boys)	\$0/\$0	\$0/\$0	
Cross Country Running (girls)	\$0/\$0	\$0/\$0	
Football (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Golf (boys/girls)	\$0/\$0	\$0/\$0	
Gymnastics	\$7.00/\$5.00	\$7.00/\$5.00	
Hockey (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Hockey (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Lacrosse (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Lacrosse (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Nordic Ski (boys/girls)	\$0/\$0	\$0/\$0	
Soccer (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Soccer (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Softball (girls)	\$0/\$0	\$0/\$0	
Swim/Dive (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
Swim/Dive (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Swim/Dive Meets	\$7.00/\$5.00	\$7.00/\$5.00	
Tennis (boys/girls)	\$0/\$0	\$0/\$0	
Track & Field Events	\$7.00/\$5.00	\$7.00/\$5.00	
Volleyball (girls)	\$7.00/\$5.00	\$7.00/\$5.00	
Wrestling (boys)	\$7.00/\$5.00	\$7.00/\$5.00	
<b>Activity Ticket</b>			
Entry to all regular season home activities entire school year. Excludes concerts, dramatic productions or musicals for which royalties are paid.			
Student - 10 Punch Pass	\$40	\$40	
Adult - 10 Punch Pass	\$60	\$60	
<b>Activity Pass</b>			
Entry to all regular season home activities entire school year. Excludes concerts, dramatic productions or musicals for which royalties are paid.			
Student Sticker	\$50	\$50	
Senior Citizen Pass - contact District Service Center	Free to all on-campus events-- Board Policy #908	Free to all on-campus events-- Board Policy #908	
<b>Co-Curricular Activities</b>	<i>per activity</i>	<i>per activity</i>	
<b>One-Time/Annual Participation Fee</b>	\$75	\$75	
<b>Activities which pay One-Time/Annual Participation Fee</b>			
<b>ATHLETICS:</b>			
Adaptive Bowling	\$80	\$80	
Adaptive Floor Hockey	\$80	\$80	
Adaptive Soccer	\$80	\$80	
Adaptive Softball	\$80	\$80	
Alpine Ski (boys/girls)	\$125	\$125	
Baseball (boys)	\$125	\$125	
Basketball (boys/girls), 9	\$165	\$165	
Basketball (boys/girls) 10-12	\$165	\$165	
Competitive Dance	\$200	\$200	
Cross Country Running (boys)	\$80	\$80	
Cross Country Running (girls)	\$80	\$80	
Football (boys)	\$200	\$200	
Golf (boys/girls)	\$100	\$100	
Gymnastics	\$200	\$200	
Hockey (boys)	\$247	\$247	
Hockey (girls)	\$247	\$247	
Lacrosse-boys	\$175	\$175	
Lacrosse-girls	\$130	\$130	
Nordic Ski (boys/girls)	\$125	\$125	
Soccer (boys/girls)	\$100	\$100	
Softball (girls)	\$125	\$125	
Swimming (boys/girls)	\$109	\$109	
Tennis (boys/girls)	\$85	\$85	
Track (boys)	\$150	\$150	

MINNETONKA HIGH SCHOOL STUDENT FEE SCHEDULE			
2023-24	2022-23	PROPOSED 2023-24	NOTES
Track (girls)	\$150	\$150	
Volleyball (girls)	\$100	\$100	
Wrestling (boys)	\$104	\$104	
<b>ENRICHMENTS:</b>			
Architectural Challenge	\$0	\$0	
Chamber Singers	\$50	\$50	
Debate	\$80	\$80	
DECA	\$80	\$80	
Destination Imagination	\$0	\$0	
Donna Voce	\$50	\$50	
Drama - Fall Musical	\$80	\$80	
Drama - One Act Play	\$0	\$0	
Drama - Spring Musical	\$80	\$80	
Drama - Winter Play	\$50	\$50	
ESports	\$80	\$80	
Engineering Tech Challenge	\$0	\$0	
Jazz Ensemble (Band)	\$50	\$50	
Jazz Too	\$0	\$0	
Knowledge Bowl	\$50	\$50	
Marching Band	\$80	\$80	
Math Team	\$80	\$80	
Mock Trial	\$80	\$80	
Model UN	\$80	\$80	
Pit Orchestra (Drama/Musicals)	\$0	\$0	
Quiz Bowl	\$80	\$80	
Robotics	\$80	\$80	
Science Fair	\$0	\$0	
Science Olympiad	\$0	\$0	
Speech	\$80	\$80	
Supermileage	\$0	\$0	
Varsity Madrigals	\$0	\$0	
Winter Pep Band	\$0	\$0	
<b>Co-Curricular Activities (Continued)</b>	<i>per activity</i>	<i>per activity</i>	
<b>Activities which pay One-Time/Annual Participation Fee (cont'd)</b>			
<b>CLUBS</b>			
Bowling (no activity fee assessed by MHS)	\$0	\$0	
Competitive & Sideline Cheerleading	\$225	\$225	
Performance Dance	\$100	\$100	
Sailing (no activity fee assessed by MHS)	\$0	\$0	
Slowpitch Softball	\$160	\$160	
Trap/Skeet Shooting (no activity fee assessed by MHS)	\$0	\$0	
<b>Enrichments/Clubs With No Participation Fee:</b>			
American Sign Language (ASL) Club	at cost	at cost	
Art Club	at cost	at cost	
Baking Club	at cost	at cost	
Breezes	at cost	at cost	
Dare to Know	at cost	at cost	
Duct Tape Club	at cost	at cost	
Earth Club	at cost	at cost	
Honor Society (NHS)	at cost	at cost	
Interact	at cost	at cost	
Literary Magazine	at cost	at cost	
National Art Honor Society	at cost	at cost	
OFFENSE	at cost	at cost	
Optimist Club	at cost	at cost	
People to People	at cost	at cost	
Reachout Volunteers	at cost	at cost	
Strength Training - fall/winter/spring after school per season	\$50	\$50	
Strength Training - summer group training	\$140	\$140	
Strength Training - summer personal training	\$175	\$175	
Student Government	at cost	at cost	
Students Against Poverty	at cost	at cost	
Video Production Club	at cost	at cost	
Vocal Music Sessions - fall/winter/spring per 8 week season	\$80	\$80	
Vocal Music Sessions - 1 session	\$10	\$10	
Yearbook	at cost	at cost	
New Student Interest Club	\$30 min or cost	\$30 min or cost	
<b>Try-Out Fee</b>	<i>per sport</i>	<i>per sport</i>	
Golf (green fees)	at cost	at cost	
Downhill Skiing (lift tickets)	at cost	at cost	
Approved by School Board 06/XX/2022			

**Tonka Dome-Einer Anderson Stadium Field**  
**Fee Schedule for Rental**  
**Effective November 1, 2023**

**Charges:**

- > Based on the organizational classifications detailed in District Policy #902, users shall pay rental fees as shown below as well as applicable equipment and personnel charges. A **7.525% state & local sales tax** will be assessed on the rental of facilities, equipment and custodial charges **unless a tax exempt certificate** is submitted with the facility use application.
- > Rental hours will be figured from when group members enter the building to when they depart.
- > Rental equipment be made available based on the below charges only when approved in advance.
- > Facility supervisor hours are figured to include 15 minutes before the group is scheduled to enter and 15 minutes after the group leaves. Facility Supervisor and/or custodial charges will be waived for Group A youth activities when meeting during regular designated duty hours.
- > **Rates effective November 1, 2023**

**Indoor Athletic Facilities (Per Hour):**

<b>Tonka Dome:</b>		<u><b>Group A</b></u>	<u><b>Group B</b></u>	<u><b>Group C</b></u>	<u><b>Group D</b></u>
January 1 thru end of season	Full Field	\$425.00	\$450.00	\$460.00	\$475.00
	Half Field	\$240.00	\$265.00	\$270.00	\$275.00
November thru December 31 and Saturday after 6:00 PM.	Full Field	\$380.00	\$390.00	\$400.00	\$410.00
	Half Field	\$230.00	\$235.00	\$240.00	\$250.00

**Outdoor Athletic Facilities (Per Hour):**

<b>Package #1: Turf Playing Field</b> Field, pressbox and scoreboard.	\$150.00	\$165.00	\$185.00	\$210.00
<b>Package #2: Stadium and Lights</b> Field, stadium, scoreboard, track & lighting.	\$185.00	\$250.00	\$300.00	\$340.00

Note: Sound system available only for MHS varsity events.

Note: All events, both indoor and outdoor, must be completed prior to 10:00 PM.

**Equipment Charges (Per Hour)**

Tonka Dome Batting Cages	\$80.00	\$85.00	\$85.00	\$95.00
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**Personnel Charges (Per Hour)**

Facility Supervisor	\$0.00	\$75.00	\$75.00	\$75.00
Custodial Staff as Required	\$0.00	\$90.00	\$90.00	\$90.00

**Other Charges: (Per Event)**

No Show Fee	\$90.00	\$90.00	\$90.00	\$90.00
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**Updated April 1, 2023**

**School Board  
Minnetonka I.S.D. # 276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item VII.**

**Title: Preview of Celebration of Excellence**

**Date: May 4, 2023**

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**OVERVIEW**

Minnetonka's Annual Celebration of Excellence will be held on Thursday, May 11, 2023. This event honors adults who represent the many excellent child-centered teachers, employees and volunteers serving our children every day.

The public is invited to join this celebration in person at the Arts Center on 7 at Minnetonka High School and also via livestream. The program begins at 7PM, after a 6PM reception with refreshments in the lobby of the Arts Center. A link will be shared on the District website, social media channels and through emails to families and staff for those who would like to join the livestream.

In addition to years of service and teacher and employee awards, the evening includes announcements of the Bradley G. Board Award for Excellence in Elementary Education, the Joyce Gustafson Memorial Award, the Judy Erdahl Memorial Award and several Spinnaker Awards for our amazing community volunteers. We also have Gold Partner Awards for outstanding contributors to the District's VANTAGE program and Gold Partners for key contributors to the District's MOMENTUM program. We will also be presenting a special tribute in honor of longtime district supporter Ron Kamps, who passed away earlier this year.

The event concludes with the District's selection of an elementary teacher and a secondary teacher who will serve as Minnetonka Schools' nominees for the 2024 Minnesota Teacher of the Year program.

At the May 4, 2023 School Board meeting, we will share a short preview video of the upcoming event.

We'd like to thank the Minnetonka Public Schools Foundation, Brad Board, the Excelsior-Lake Minnetonka Rotary and the Friends of Judy Erdahl for their generous sponsorship of the named awards.

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**RECOMMENDATION/FUTURE DIRECTION:**

This report is submitted for the School Board's information.

**Submitted by:**

  
\_\_\_\_\_  
Dr. JacQui Getty, Executive Director, Communications

**Concurrence:**

  
\_\_\_\_\_  
David Law, Superintendent



**Please join us in person or virtually on Thursday, May 11, 2023 to Celebrate Child-Centered Excellence.**

#### **Employee Awards for Child Centered Excellence**

Josh Benesh, Program Manager, MCEC  
Shania Castillo, Academic and Student Support Coordinator, MHS  
Reno Gurley, Academic and Student Support Coordinator, MHS  
Mary Hermansen, Nutrition Services Dept., Clear Springs Elementary  
Ron Mehus, Carpenter/Foreman, Buildings and Grounds Dept.  
Linsey Moe, Paraprofessional, Minnetonka Preschool  
Jamie Reoh, Junior Explorers, MCEC  
Christie Snede, Paraprofessional, Clear Springs Elementary  
Mandy Stillman, Testing and Assessment Office Assistant, DSC

#### **Child-Centered Excellence in Teaching Awards**

Ann Renner, Preschool Teacher, Minnetonka Community Education  
Christie Nugent, Art Teacher, Clear Springs Elementary  
Lizzy Maus, Kindergarten Teacher, Deephaven Elementary  
Hsin-Yi Liu, First Grade Teacher, Excelsior Elementary  
Linda Ruelle, Second Grade Teacher, Groveland Elementary  
Savannah Meza Maldonado, Kindergarten Teacher, Minnewashta Elementary  
Xuechen (Fei) Wang, Fourth Grade Teacher, Scenic Heights  
Karin Firkus, Special Education Teacher, MME  
Heidi Bunde, Band Teacher, MMW  
Kelly Bunte, Social Studies Teacher, MHS  
Dr. Tracy Ivy, American Sign Language Teacher, MHS  
Sara Prafke, Speech and Language Pathologist, S.A.I.L.

#### **Child-Centered Excellence for Teaching E-learners Awards**

Tara Raisanen, School Counselor and English Teacher (K-8), Tonka Online

#### **Excellence in Team Collaboration Award**

Community Night Planning Team: Katie Klemme (Social Worker, MME), Anna Bjork (EL Teacher, MME), Cari Lindberg (Minnetonka Family Collaborative Coordinator), Paula Erbis (School Counselor, MMW), Tara Raisanen (English Teacher, Tonka Online), Jayna Rafferty (EL Teacher, Excelsior), Reilly Woodruff (Special Education Teacher, MMW)

### **Minnetonka Community Education Awards**

Business Partner of Year Award – High Tech Kids  
ECFE/Preschool Award of the Year – Dustin Tauer  
Youth Programs Award of the Year – Wilbert Go  
Adult Programs Award of the Year– Yvonne (Bunny) Litfin

### **VANTAGE Gold Partners**

Kim Insley  
Kelly Spiess

### **MOMENTUM Gold Partners**

Peter Bonfe, Bonfe Plumbing, Heating, Cooling, Electrical and Sewer  
Nick Hively, Automotive Unlimited

### **Spinnaker Awards**

Heather Burnett (Volunteer)  
Troon Dowds (Foundation Board, Volunteer)  
Eleyo  
Deirdre Keller (Finance Committee, Foundation Board, Volunteer)  
Janyce Newman (Volunteer)  
Tonka Pride Executive Team- Katie Becker and Stacy Vitale (Tonka Pride Co-chairs) and Amber Battin, Matt Englund and Joni Schimke (Tonka Pride Executive Team Members)  
Sabrina Wixo (Foundation Board, Volunteer)  
Scheels

### **Spinnaker Award for a Lifetime of Service**

Ron Kamps (posthumously)

### **Bradley G. Board Award for Excellence in Elementary Education**

Brent Frank, Fifth Grade Teacher, Groveland Elementary

### **Judy Erdahl Memorial Award**

Linda Morantez, Preschool Teacher, MCEC

### **Joyce Gustafson Memorial Award**

Emily Westlund, Administrative Assistant, Groveland Elementary

### **To be announced at the event:**

2024 MN Teacher of the Year Nominees

We will also honor those employees celebrating their 20, 25, 30, 35 and 40 Years of Service with Minnetonka Schools.

**SCHOOL BOARD  
MINNETONKA I.S.D. #276  
5621 County Road 101  
Minnetonka, MN**

**Board Agenda Item VIII.**

**TITLE: Adoption of 2024-2025 Calendar**

**DATE: May 4, 2023**

**BACKGROUND**

Minnesota State law requires the School Board to adopt a calendar prior to April 1 of the school year preceding the year the calendar will be in effect. As is the District's practice, we are working on setting a calendar a full year in advance of its due date. Accordingly, on March 14, a committee of teachers, paraprofessionals, administrators, parents, and students worked to develop a recommendation to the School Board. The Committee followed the School Board and state law parameters in developing this recommendation. This below comprises the Calendar Committee's draft recommendation.

The outline for the recommended calendar is as follows:

- ◆ First day of school for teachers: Tuesday, August 27, 2024
- ◆ First day of school for grades 1-12 students: Tuesday, September 3, 2024
- ◆ First day of school for kindergarten students: Thursday, September 5, 2024
- ◆ Early release dates: Friday, September 27, 2024; Friday, February 14, 2025
- ◆ Late start dates: Friday, November 1, 2024; Monday, April 28, 2025
- ◆ Fall conference dates: Thursday, Oct. 10, 2024: 4-8pm; Friday, Oct. 11, 2024: 8am-4pm; an additional 4 hours of conference time to be assigned by building site the weeks of Oct. 7, 2024, or Oct. 14, 2024
- ◆ Spring conference dates: Thursday, March 6, 2025: 4-8pm; Friday, March 7, 2025: 8am-4pm; an additional 4 hours of conference time to be assigned by building sites the week of March 3, 2025, or March 10, 2025
- ◆ Thanksgiving Break: November 27-29, 2023 (3 work days)
- ◆ Winter Break: December 23, 2024 – January 3, 2025 (10 work days)
- ◆ Spring Break: March 31 – April 4, 2025
- ◆ Last student day: Wednesday, June 11, 2025
- ◆ Last teacher day: Thursday, June 12, 2025

Supporting information for the 2024-25 school calendar is attached including an overview of the calendar, days for professional learning/grading-planning/PLC time and a recommended calendar.

Members of the calendar committee include: teachers Jennissa Schommer, Patricia Cespedes-Schueller, Jing Zhao, Jill Browning, Kim Smith and Heather Richins; Paraprofessional Colleen Fischer and Samantha Graf; Assistant Principals Alex Hinseth and Dalton Knes; Assistant Community Education Director Jenny Bodurka; Director of Assessment Matt Rega; Director of Teacher Development Sara White; Director of Activities Ted Schultz; Executive Director of Communications JacQui Getty; Human Resources Coordinator Sandy Souba; Executive Director of Human Resources Anjie Flowers; Parents Tesa Laskin, Tara Lee Stone and David Haeg; and MHS Students Lucas Brama, Claudia Garcia Arce and Aadith Rebello.

**RECOMMENDATION/FUTURE DIRECTION:**

We recommend the School Board approve the 2024-25 calendar, as presented at the regular school board meeting on May 4, 2023.

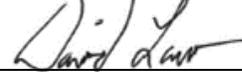
Submitted by:



Anjie Flowers

Executive Director of Human Resources

Concurrence:



David Law

Superintendent

# Overview of Recommended 2024-25 Calendar

## Background

The 2024-25 calendar draft generally follows the pattern of most recent ones the Board has adopted. The committee had considered parameters including state law, assessments and testing, collective bargaining agreements, and preferences of the School Board, PTO/PTA and the leaders of the Minnetonka Teachers Association (MTA).

1. Number of student days and teacher days;
2. Starting date for school;
3. Potential dates for winter and spring breaks;
4. Potential ending date for school;
5. Other unique issues impacting the calendar

## Overall Summary

The calendar provides for 171 student days for kindergarten, and 173 student days for grades 1-12.

## Provisions of the Recommended Calendar

PROVISIONS	RATIONALE
New Teacher Workshops Aug. 12 – August 23, 2024	Two weeks before all staff are back.
Teacher workshop and planning Aug. 27-29, 2024	3 days before students begin; similar to recent calendars.
Start day grades 1-12 of September 5, 2024	Current state law permits school to begin after Labor Day.
Kindergarten assessments September 3-4, 2024	Two days of kindergarten assessments.
Start day for kindergarten September 5, 2023	Two days after the start of grades 1-12 to allow for kindergarten assessments.
Early Release for K-12 students Friday, September 27, 2024	Supports professional learning time for teachers. The <b>attached summary</b> shows the distribution of this time.
Fall Conferences: <ul style="list-style-type: none"><li>• Thursday, Oct. 10, 4-8pm (12 hour day for teachers)</li><li>• Friday, Oct. 11, 8am-4pm (no school K-12 students)</li></ul> An additional 4 hours to be scheduled at the school site level outside the school day during the weeks of October 7 or October 14, 2024.	Note that the attached calendar for 2024-25 shows an extra teacher day in October to account for the extra 4 hours of work on 10/10/24 and the extra 4 hours of work during the weeks of 10/7/24 or 10/14/24.
Education Minnesota Conferences: October 17-18, 2024	By teacher collective bargaining agreement.
Late Start for K-12 students Friday, November 1, 2024	Supports professional learning time for teachers. The attached summary shows the distribution of this time.
Day after the end of first quarter, November 8, is a day off for students. The workday following the last day of each quarter is a non-student day for teachers for planning, grading and PLCs.	At the end of first quarter, consistent with the teacher collective bargaining agreement between the MTA and the District.

PROVISIONS	RATIONALE
Thanksgiving holiday: November 27-29, 2024. District offices closed, November 28-29, 2024	3 teacher working days for break and 2 working days by collective bargaining agreements.
Winter break December 23, 2024 – January 3, 2025	10 working days for break.
Dr. Martin Luther King, Jr. Day: January 20, 2025. District offices closed.	By collective bargaining agreements.
Day after the end of first semester and second quarter, January 27, 2025 (no school for students). The workday following the last day of each quarter is a non-student day for teachers for planning, grading and PLCs.	Consistent with the teacher collective bargaining agreement between the MTA and the District.
Early Release for K-12 students Friday, February 14, 2025	Supports professional learning time for teachers. The attached summary shows the distribution of this time.
President’s Day: February 17, 2025. District offices closed.	By collective bargaining agreements.
<p>Spring Parent Teacher Conferences:</p> <ul style="list-style-type: none"> <li>• Thursday, March 6, 4-8pm (12 hour day)</li> <li>• Friday, March 7, 8am-4pm (no school)</li> </ul> <p>An additional 4 hours to be scheduled at the school site level outside the school day during the week of March 3<sup>rd</sup> or March 10<sup>th</sup>.</p>	<p>This model allows:</p> <ul style="list-style-type: none"> <li>• Avoids weeks shorter than 3 days for teaching and learning.</li> <li>• Note that the attached calendar shows an extra teacher day in March to account for the extra 4 hours of work on 3/6/25 and the extra 4 hours of work during the weeks of 3/3/25 or 3/10/25.</li> </ul>
Spring Break: March 31 – April 4, 2025	At the end of third quarter, consistent with previous calendars.
Day after the end of third quarter, April 7, 2025, is a day off for students. The workday following the last day of each quarter is a non-student day for teachers for planning, grading and PLCs.	Honors request by the MTA to have grading and planning time at the end of the first and third quarters.
District offices closed Friday April 18, 2025	By collective bargaining agreements.
Late Start for K-12 students Monday, April 28, 2025	Supports professional learning time for teachers. The attached summary shows the distribution of this time.
Memorial Day: Monday, May 26, 2025. District offices closed.	By collective bargaining agreements.
Last day for students: Wednesday, June 11, 2025	Allows for 173 student contact days for grades 1-12 and 171 student contact days for kindergarten.
Last day for staff: Thursday, June 12, 2025	Meets required 184 teacher contract days consistent with the teacher collective bargaining agreement.

## 2024-25 Plan for Professional Learning and Late Start/Early Release Days

Date	Plan
<b>September 27, 2024</b> (*2-Hour Early Release)	Site-planned professional learning.
<b>November 1, 2024</b> (*2-Hour Late Start)	Site-planned professional learning.
<b>November 8, 2024</b>	By contract, PLC teams will meet for a minimum of two (2) hours.
<b>January 27, 2025</b>	By contract, PLC teams will meet for a minimum of two (2) hours.
<b>February 14, 2025</b> (*2-Hour Early Release)	Site-planned professional learning.
<b>April 7, 2025</b>	By contract, PLC teams will meet for a minimum of two (2) hours.
<b>April 28, 2025</b> (*2-Hour Late Start)	Site-planned professional learning.

\*ECFE and ECSE will have 2 hours of professional learning at a mutually agreed upon date and time.

### Attachment to the School Board Agenda on School Calendar for May 4, 2023

*The development of the school calendar needs to take into account many factors, including:*

- **State set requirements** (including the length of the student year, the requirement that schools begin after Labor Day, and significant date requirements for state testing.)
- **Local contractual parameters** (including the number of teacher duty days (184), the maximum number of student days (174), 2 days off in October for teachers to attend professional meetings for their state association, a workshop day for teachers at the end of each quarter, and a one-week spring break.)
- **Preferences of the Board, staff, and community** (including preferences for the times and placement of parent conferences, the length and timing of winter and spring break, the placement and the ending date of the school year for students and staff.)

Included on the following page is a summary of surrounding school district dates and breaks for 2022-23, 2023-24 and 2024-25.

Also included are state statutes that school districts must comply with when planning a school calendar. Minn. Stat. 120A.40 governs when a public school system is allowed to begin school and Minn. Stat. 120A.41 governs the number of required instructional hours per school year.

# SURROUNDING SCHOOL DISTRICT DATES AND BREAKS

**2022-23**

DISTRICT	START	WINTER BREAK	SPRING BREAK	LAST STUDENT DAY
Edina	8/29/22 & 8/31/22	12/21/22-1/2/23	3/20/23-3/24/23	6/1/23
Hopkins	8/29/22 & 8/30/22	12/22/22-1/4/23	4/3/23-4/7/23	6/7/23
Wayzata	9/6/22	12/23/22-1/2/23	3/30/23-4/7/23	6/8/23
Chaska/Chan	9/6/22	12/22/22-1/1/23	3/27/23-3/31/23	6/8/23
Eden Prairie	9/6/22	12/23/22-1/2/23	3/20/23-3/24/23	6/8/23
Osseo/MG	9/6/22	12/22/22-1/2/23	3/27/23-3/31/23	6/8/23
Robbinsdale	9/6/22	12/23/22-1/6/23	3/27/23-3/31/23	6/7/23
St. Louis Park	9/6/22	12/22/22-1/2/23	4/3/23-4/7/23	6/8/23
<b>Minnetonka</b>	<b>9/6/22</b>	<b>12/22/22-1/2/23</b>	<b>4/3/23-4/7/23</b>	<b>6/8/23</b>

**2023-24**

DISTRICT	START	WINTER BREAK	SPRING BREAK	LAST STUDENT DAY
Edina	8/28/23 & 8/30/23	12/25/23-1/5/24	3/18/24-3/22/24	5/31/24
Hopkins	<i>None</i>			
Wayzata	9/5/23	12/22/23-1/2/24	3/29/24-4/5/24	6/6/24
Chaska/Chan	9/5/23	12/21/23-1/1/24	3/25/24-3/29/24	6/4/24 & 6/6/24
Eden Prairie	9/5/23	12/25/23-1/2/24	3/18/24-3/22/24	6/6/24
Osseo/MG	9/5/23	12/20/23-1/1/24	3/25/24-3/29/24	6/7/24
Robbinsdale	9/5/23	12/25/23-1/5/24	3/25/24-3/29/24	6/5/24
St. Louis Park	9/5/23	12/22/23-1/1/24	3/29/24-4/5/24	6/7/24
<b>Minnetonka</b>	<b>9/5/23</b>	<b>12/21/23-1/1/24</b>	<b>3/29/24-4/5/24</b>	<b>6/7/24</b>

**2024-25**

DISTRICT	START	WINTER BREAK	SPRING BREAK	LAST STUDENT DAY
Chaska/Chan	9/3/24	12/23/24-1/1/25	3/31/25-4/4/25	6/3/25 & 6/5/25

## MINNESOTA STATUTES

### **120A.40 SCHOOL CALENDAR.**

(a) Except for learning programs during summer, flexible learning year programs authorized under sections [124D.12](#) to [124D.127](#), and learning year programs under section [124D.128](#), a district must not commence an elementary or secondary school year before Labor Day, except as provided under paragraph (b). Days devoted to teachers' workshops may be held before Labor Day. Districts that enter into cooperative agreements are encouraged to adopt similar school calendars.

(b) A district may begin the school year on any day before Labor Day:

- (1) to accommodate a construction or remodeling project of \$400,000 or more affecting a district school facility;
- (2) if the district has an agreement under section [123A.30](#), [123A.32](#), or [123A.35](#) with a district that qualifies under clause (1); or
- (3) if the district agrees to the same schedule with a school district in an adjoining state.

### **120A.41 LENGTH OF SCHOOL YEAR; HOURS OF INSTRUCTION.**

(a) A school board's annual school calendar must include at least 425 hours of instruction for a kindergarten student without a disability, 935 hours of instruction for a student in grades 1 through 6, and 1,020 hours of instruction for a student in grades 7 through 12, not including summer school. The school calendar for all-day kindergarten must include at least 850 hours of instruction for the school year. The school calendar for a prekindergarten student under section [124D.151](#), if offered by the district, must include at least 350 hours of instruction for the school year. A school board's annual calendar must include at least 165 days of instruction for a student in grades 1 through 11 unless a four-day week schedule has been approved by the commissioner under section [124D.126](#).

(b) A school board's annual school calendar may include plans for up to five days of instruction provided through online instruction due to inclement weather. The inclement weather plans must be developed according to section [120A.414](#).

August, 2024					<b>MINNETONKA PUBLIC SCHOOLS</b> 2024-25 CALENDAR – RECOMMENDED CALENDAR					February, 2025				
1	2				<b>August</b>					<b>February</b>				
5	6	7	8	9	12-23 New Teacher Workshops (Tentative)	14 Two-Hour Early Release K-12: Teacher Prof. Lrng	17 No School K-12: District Office Closed: President’s Day							
12	13	14	15	16	27-29 Teacher Workshop & Planning (K-12)									
19	20	21	22	23										
26	27	28	29	30										
				Tea 3										
<b>September, 2024</b>					<b>September</b>					<b>March</b>				
2	3	4	5	6	2 No School K-12: District Office Closed: Labor Day	6 P/T Conferences 4pm-8pm	7 No School K-12: P/T Conferences 8am-4pm	*4 additional hours of P/T Conferences to be scheduled by site the week of March 3 or 10	28 End 3rd Quarter: 42 days	31 No School K-12: Spring Break				
9	10	11	12	13	3 School Begins 1-12: Begin 1 <sup>st</sup> Quarter	3-4 Kindergarten Assessments	5 School Begins: Kindergarten	27 Two-Hour Early Release K-12: Teacher Prof. Lrng						
16	17	18	19	20										
23	24	25	26	27										
30														
				K:18 I-12:20 Tea 20										
<b>October, 2024</b>					<b>October</b>					<b>April</b>				
1	2	3	4		10 P/T Conferences 4-8pm	11 No School K-12: P/T Conferences 8am-4pm	*4 additional hours of P/T Conferences to be Scheduled by site the weeks of Oct. 7 and/or Oct. 14	17-18 No School K-12: Teacher Statewide Meetings						
7	8	9	10	11										
14	15	16	17	18										
21	22	23	24	25										
29	29	30	31											
				20 Stud 22 Tea										
<b>November, 2024</b>					<b>November</b>					<b>May</b>				
				1	1 Two-Hour Late Start K-12: Teacher Professional Learning	7 End of 1 <sup>st</sup> Quarter: 45 days	8 No School K-12: Planning and Grading/PLC	11 Begin 2 <sup>nd</sup> Quarter	27 No School K-12	28-29 No School K-12: District Office Closed: Thanksgiving Break				
4	5	6	7	8										
11	12	13	14	15										
18	19	20	21	22										
25	26	27	28	29										
				17 Stud Tea 18										
<b>December, 2024</b>					<b>December</b>					<b>June</b>				
2	3	4	5	6	23-31 No School K-12: Winter Break	24-25 District Office Closed								
9	10	11	12	13										
16	17	18	19	20										
23	24	25	26	27										
30	31													
				Stud 15 Tea 15										
<b>January, 2025</b>					<b>January</b>					<b>July, 2025</b>				
				1	1 No School K-12: District Office Closed: New Year’s Day	20 No School K-12: District Office Closed: MLK, Jr. Day	24 End 2 <sup>nd</sup> Quarter 41 days: End 1 <sup>st</sup> Semester 86 days	27 No School K-12: Planning and Grading/PLC	28 Begin 3 <sup>rd</sup> Quarter, Begin 2 <sup>nd</sup> Semester					
6	7	8	9	10										
13	14	15	16	17										
20	21	22	23	24										
27	28	29	30	31										
				Stud 18 Tea 19										
					<b>Quarters</b>					<b>June, 2025</b>				
					11 Last day of school K-12					1 2				
					11 End 4 <sup>th</sup> Quarter 45 days: End 2 <sup>nd</sup> Semester 87 days					5 6 7 8 9				
					12 Full day teacher workshop					12 13 14 15 16				
										19 20 21 22 23				
										26 27 28 29 30				
										Stud 21 Tea 21				
										<b>July, 2025</b>				
										2 3 4 5 6				
										9 10 11 12 13				
										23 24 25 26 27				
										30				
										8 Stud 9 Tea				
										1 2 3 4				
										7 8 9 10 11				
										14 15 16 17 18				
										21 22 23 24 25				
										28 29 30 31				

Color code: **New Teacher Workshop;** **Staff Work Days (no students);** **Parent/Teacher Conferences;** **Late Starts/Early Releases;** **End of Quarters**

SCHOOL BOARD  
MINNETONKA I.S.D. #276  
5621 County Road 101  
Minnetonka, MN  
Community Room

Board Agenda Item IX.

TITLE: Approval of Non-Renewals

DATE: May 4, 2023

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**BACKGROUND**

Minnesota Law provides that “During the probationary period any annual contract with any teacher may or may not be renewed provided, however, that the School Board shall give any such teacher whose contract it declines to renew for the following school year written notice to that effect before July 1.” This law applies to all teachers and administrators who are required to have a license as a requirement of their position. The reasons for termination of probationary staff are varied.

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**RECOMMENDATION/FUTURE ACTION:** That the School Board acts upon the attached resolutions in the following manner:

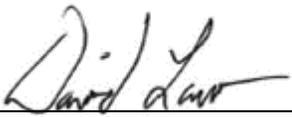
1. That the resolution relating to the termination and non-renewal of the teachers be read out loud (see italics section on attached page);
2. That there is a motion and second to approve the resolution (see motion)
3. That there is a voice vote to approve the resolution.

Submitted by:

Concurrence:



Anjie Flowers  
Executive Director of Human Resources



David Law  
Superintendent

**RESOLUTION RELATING TO THE  
TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACTS OF  
PROBATIONARY TEACHERS**

276. WHEREAS, the teachers listed below, are probationary teachers in Independent School District No.

**Janna Aune**-Spanish Teacher, Minnetonka High School  
**Candice Ledman-Dean**, Minnetonka Middle School West  
**Madalyn Pearson**-Kindergarten Teacher, Deephaven Elementary School  
**Marvin Puspoki**, Grade 5 Teacher, Tonka Online

*BE IT RESOLVED, by the School Board of Independent School District No. 276, that pursuant to Minnesota Stat. §122A.40, that the teacher contracts of the probationary teachers named above in Independent School District No. 276, are hereby recommended for termination and non-renewal by school district administration and the School Board has received and approves that recommendation.*

*BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding the termination and non-renewal of said contract as provided by law, and that said notice shall be in the form provided on this document.*

**NOTICE OF TERMINATION AND NON-RENEWAL OF A TEACHING CONTRACT**

Name of licensed staff  
Building of staff

DATE: May 4, 2023

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 276 held on May 4, 2023, a resolution was adopted by a majority roll call vote to terminate and not to renew your contract for the 2023-24 school year. Said action of the Board is taken pursuant to Minnesota Statutes, Section 122A.40.

You may request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT  
SCHOOL DISTRICT NO. 276

---

Chair of the School Board

**School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item X.**

**Title: Resolution Pertaining to Consent Agenda**

**Date: May 4, 2023**

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**OVERVIEW:**

The School Board formally adopted the Consent Agenda concept on March 1, 1979. For the Consent Agenda to work efficiently, Board members should call staff prior to the meeting regarding any questions they may have on the following items. If a member wishes to discuss any matter on the Consent Agenda, they should request, at the beginning of the meeting, that the item be placed on the regular agenda (during Agenda Item III: Adoption of the Agenda).

The following are the recommendations included within the Consent Agenda for May 4, 2023:

- a. Minutes of April 13, 2023 Regular Meeting
  - b. Study Session Summary of April 27, 2023
  - c. Payment of Bills
  - d. Recommended Personnel Items
  - e. Gifts and Donations
  - f. Electronic Fund Transfers
- 

**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the School Board approve all recommendations included within the Consent Agenda items.

**Submitted by:** \_\_\_\_\_



David Law, Superintendent

**CONSENT**

**School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item X. a**

**Title: Meeting Minutes**

**Date: May 4, 2023**

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**OVERVIEW:**

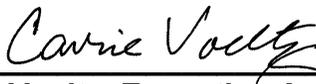
The minutes of the proceedings of the Minnetonka School Board's following meeting are attached:

1. April 13, 2023 Regular Meeting

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**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the School Board approve these minutes, as presented.

Submitted by:   
**Carrie Voeltz, Executive Assistant  
to the Superintendent and School Board**

**MINNETONKA INDEPENDENT SCHOOL DISTRICT #276**  
**District Service Center**  
**5621 County Road 101**  
**Minnetonka, Minnesota**

**Minutes of April 13, 2023 Regular Board Meeting**

The School Board of Minnetonka Independent School District #276 met in regular session at 7:00 p.m. on Thursday, April 13, 2023 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Lisa Wagner presided. Other Board members present were: Mark Ambrosen, Katie Becker, Patrick Lee-O'Halloran, Mike Remucal and Superintendent David Law, ex officio. Absent: Meghan Selinger and Chris Vitale. The meeting was also livestreamed on the District's YouTube channel.

Prior to the meeting, the Board recognized, via a video, the following groups and individuals: Boys Swim & Dive state qualifiers; Boys Wrestling individual state champion; Girls Hockey state qualifiers; Girls Gymnastics state qualifiers; MHS Science Olympiad state qualifiers; MHS Math Team state qualifiers; MHS Knowledge Bowl state qualifiers; National German Exam Bronze Award winners; and Chess state qualifiers.

Chairperson Wagner then called the meeting to order and asked that everyone stand and recite the Pledge of Allegiance to the Flag.

**1. AGENDA**

Ambrosen moved, Becker seconded, that the School Board approve the agenda, as presented. Upon vote being taken thereon, the motion carried unanimously.

**2. SCHOOL REPORT: COMMUNITY EDUCATION**

Executive Director of Community Education Tim Litfin, Assistant Director Jenny Bodurka, and Coordinator of Minnetonka Preschool, ECFE & Jr. Explorers Molly Bahneman presented MCE program and marketing information. They also shared a short video of MCE highlights as part of the presentation. Chairperson Wagner said it was exciting to see examples of all the great programming and she thanked MCE for providing options for all ages.

**3. COMMUNITY COMMENTS**

Chairperson Wagner noted that this opportunity for comment was available to community members who wished to address the Board on any item on that night's agenda. No one responded to this invitation to speak.

**4. ACCEPTANCE OF MINNETONKA FOUNDATION'S TEACHER GRANTS**

The Minnetonka Public Schools Foundation annually funds a significant number of innovative grants to teachers. Mr. Troon Dowds from the Foundation presented the list of grants to the

Board. He noted that the Foundation had been able to fulfill over 50 grants this year, totaling \$95,131. Over the years, the Foundation has funded over \$1.3 million in teacher grants.

Becker moved, Remucal seconded, that the Board approve the list of grants. Upon vote being taken thereon, the motion carried unanimously. Board member Becker thanked everyone involved in the teacher grant process for all of their efforts, including teachers, donors, the Alumni Association and the Foundation.

## **5. BELONGING UPDATE: BULLYING PREVENTION EFFORTS**

As part of the 2022-2023 School Board Goals, the School Board and District Administration have committed to deepen implementation of belonging efforts to ensure a welcoming, inclusive, and safe school environment for all. This goal includes efforts to reduce bullying through revisiting and raising awareness of existing bullying prevention efforts and opportunities across all learning levels.

Summaries of belonging and bullying prevention efforts were presented to the Board by Minnewashta Principal Cindy Andress; Clear Springs Assistant Principal David Wicklund and several students; MMW Principal Freya Schirmacher, two staff members and an MMW student; and MHS Principal Jeff Erickson. Specifically, their reports shared messaging for students and families about belonging and specific ways to prevent bullying, respond when an incident occurs, and steps taken when an incident has occurred.

Superintendent Law noted how important it is for all of us to model good behavior for our students. Board member Ambrosen thanked the students for their wonderful presentations and for working to make a difference at their schools. "You are our great best hope," he said. Board member Becker thanked the students, teachers and principals for presenting and for their work on bullying prevention. Chairperson Wagner thanked the students and said they should be very proud of themselves. She said there is some great work being done and that it is an ongoing effort, because there is always room for improvement.

## **6. APPROVAL OF 10-YEAR LONG-TERM FACILITIES MAINTENANCE PLAN**

Executive Director of Finance and Operations Paul Bourgeois presented this item to the Board. He explained that the district is eligible for participation in the state's Long-Term Facilities Maintenance Program. The statutes governing the Program require that an update of the 10-Year Plan be reviewed and approved by the School Board annually and filed with the Minnesota Department of Education.

The district has 1,832,944 square feet of space and 259 acres of land that require sustained long-term maintenance to remain in a state of good repair to support the educational programs. Of the 1,832,944 square feet, 1,520,793 or 83% is 25 years old or older, and 1,043,714 – 57% - is 55 years old or older. Included in that square footage is 469,363 square feet that exceeds 65 years of age.

The age of so much square footage has resulted in the need to make significant “mid-life” component replacement in the facilities to ensure their readiness for the next 60 years of use. In effect, the district facilities are in the process of being “re-built” in place during the summers when school is not in session. Since the district qualified for the Alternative Facilities program in FY2004 (now the Long-Term Facilities Maintenance Program), the district has completed over \$100 million in long term facility maintenance projects to work towards catching up on and eliminating deferred maintenance through the end of FY2022. Additional mid-life component replacement needs to be continued over the next 10 years, as with a large fleet of buildings the need for long term maintenance is ongoing.

The update of the 10-Year Long Term Facilities Maintenance Plan projects out remaining long-term maintenance needs for the next decade starting with FY2025 through FY2034. The total projects listed in the plan for those 10 years are estimated at \$74,665,000, or an average of approximately \$7.8 million annually.

Mr. Bourgeois then went over the Plan with the Board, focusing on the projects that are scheduled for the next two fiscal years. Lee-O’Halloran then moved, Ambrosen seconded, that the Board approve the following motion:

*BE IT RESOLVED, that the School Board of Minnetonka Independent School District 276 does hereby approve the Long-Term Facilities Maintenance Plan for FY2025 through FY2034 including projects estimated at a total cost of \$74,665,000.*

Upon vote being taken thereon, the motion carried unanimously.

## 7. **CONSENT AGENDA**

Becker moved, Ambrosen seconded, that the School Board approve all recommendations included within the following Consent Agenda items:

- Minutes of March 9, 2023 Regular Meeting
- Study Session Summary of March 23, 2023
- Payment of Bills – in the sum of \$7,908,465.04.
- Recommended Personnel Items
- Gifts and Donations for March 2023: \$50.00 from Target c/o CyberGrants, LLC to be placed in the Deephaven Elementary School Principal Discretionary Fund. \$60.00 from the Blackbaud Giving Fund to be placed in the Minnewashta Elementary School Principal Discretionary Fund. \$25.43 from the Rickenbach family to be placed in the Scenic Heights Elementary School Principal Discretionary Fund. \$500.00 from Deephaven Elementary PTA, \$500.00 from Excelsior PTO, and \$500.00 from MMW PTO; all to be placed in the Minnetonka Schools Parenting with Purpose Speaker Series Fund. \$340.00 from Ronald and Sharon Hick to be placed in the Minnetonka Community Education Project SOAR Programming Fund. \$4,000.00 from the Kopp Family Foundation to be placed in the MHS Senior Scholarship Fund. \$48.00 from the American Online Giving Foundation to be placed in the Clear Springs Elementary School Principal Discretionary Fund. \$59.80 from General Mills Box Tops to be placed in the MME Principal Discretionary Fund. \$11.20 from the Blackbaud Giving Fund to

be placed in the MMW Principal Discretionary Fund. \$126.99 from the Groveland Elementary PTO to be placed in the Groveland Elementary School Principal Discretionary Fund (staff lounge microwave). \$100.00 from Building Disciples to be placed in the MHS Heart Week Fund. \$500.00 from JEM Technical Marketing, \$1500.00 from TEL FSI, Inc, and a trailer from Sandra and Steve Olson; all to be placed in the MHS Robotics Team Fund and Program. \$1500.00 from the Minnetonka Public Schools Foundation to be placed in the MHS International Studies Scholarship Fund. \$250.00 from Seacole-CRC, LLC, \$600.00 from Rotary Club of Minnetonka Foundation, and \$750.00 from the Optimist Club of Glen Lake; all to be placed in the MHS Seniors Serve Program Fund. \$37.50 from the Blackbaud Giving Fund to be placed in the MME Principal Discretionary Fund. \$250.00 from the Minnetonka Skippers Booster Club to be given to each of the following clubs at MHS: Astronomy Club, FCA Club, Girls United Club, Film Club, Pickleball Club, Voice in Sports Club, Natural Resources Club, Girls Golf Club, Current Events Club, and Coffeehouse Club. \$1286.75 from the Mark Allen Streeter Foundation to be placed in the MHS Mark Allen Streeter Scholarship Fund. \$1300.00 from the Kopp Family Foundation to be placed in the MMW Student Needs Fund. \$1,000.00 from the Minneapolis Jewish Federation to be placed in the MMW Holocaust Education Program Fund. \$9,668.37 from the Minnewashta Elementary PTO to be placed in the Minnewashta Elementary School Field Trip & Enrichment Fund. \$4,614.06 from the Skipperettes Booster Club to be placed in the MHS Athletic Fund for Assistant Skipperette Coach Pay. \$1,836.34 from the TAGA/MHS Gymnastics Booster Club to be placed in the MHS Gymnastics Apparel Fund. Total Gifts and Donations thus far for 2022-23: \$504,886.17.

- Electronic Fund Transfers
- Approval of Adjustments to Policy #440: Handbook for Minnetonka Community Education and/or Aquatics Personnel (Lifeguard Pay Rates)

Upon vote being taken on the foregoing Consent Agenda items, the motion carried unanimously.

## 8. **BOARD REPORTS**

Chairperson Wagner shared two reports on behalf of Vice Chair Selinger. The Minnetonka Preschool ECFE PTO will hold its Spring Fair on May 12 from 5-7:30PM. Community Ed is looking for community partners for fundraising for the fair and on an ongoing basis. And, from the Teaching and Learning Advisory Council, Vice Chair Selinger wanted to share that both English/Language Arts and Health curriculum are currently undergoing the curriculum review process, in alignment with state and national standards. This review work will include surveys, focus groups and much more.

Board member Becker said that she had recently attended the Special Education Advisory Council meeting, and it was a dynamic group. A few things discussed were transition into middle schools, reviewing the parent handbook and the district's IEP efforts. Ms. Becker said she also attended the MCE Advisory Council meeting recently. She thanked Tim Litfin for his work with this "very fun and involved" group, and said they had a robust discussion on the MCE catalog at their last meeting.

Board member Ambrosen said he and Board member Remucal recently attended the Tonka CARES meeting, and there was a very in-depth discussion about e-cigarettes and vaping and how those companies are targeting children and youth. He also talked about the work being done at the local, state and federal level to combat this.

9. **SUPERINTENDENT'S REPORT**

Superintendent Law noted with the coming of spring, it is official recognition time in the district. Employees are being recognized at their sites for 5, 10 and 15 years of service. Those celebrating milestones of 20, 25, 30 and 35 years of service will be honored at the Celebration of Excellence district-wide event on May 11 at the Arts Center at MHS. He also noted that next week is Explorers Staff Appreciation Week, the following week is Administrative Office Professionals Appreciation Week, and the first week of May is Teacher Appreciation Week.

Mr. Law also said that he had attended a recent meeting of area mayors and city officials, and work is beginning on an extensive Highway 7 traffic study. This will be a multi-year effort, and he will share more information as it becomes available.

10. **ANNOUNCEMENTS**

Board member Becker shared that there are two Community Ed events coming up that are geared for middle schoolers and soon-to-be middle schoolers. The first is "East Meets West" on May 12 and the second is an event, held at both MME and MMW, where incoming sixth graders get to meet their classmates for next year. More information can be found on the district website.

Board member Becker also noted that the Booster Store at MHS will be open tomorrow evening, April 14, from 4:00-7:00 p.m., and April 15 from 9:00 a.m.–noon. She also said that the Tonka Pride Spring Sale will be held at the DSC on April 21 from 3:00–7:00 p.m. and April 22 from 8:00 a.m.–1:00 p.m. Come on out and get some new Tonka gear!

11. **ADJOURNMENT**

Becker moved, Ambrosen seconded, adjournment at 8:26 p.m. Upon vote being taken thereon, the motion carried unanimously.



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Katie Becker, Clerk

CONSENT

School Board  
Minnetonka I.S.D. #276  
5621 County Road 101  
Minnetonka, Minnesota

Board Agenda Item X. b

Title: Study Session Summary

Date: May 4, 2023

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**OVERVIEW:**

The summary of the proceedings of the Minnetonka School Board's April 27 study session is attached.

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**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the School Board approve this summary as presented.

Submitted by: \_\_\_\_\_



Carrie Voeltz, Executive Assistant  
to the Superintendent and School Board

**MINNETONKA INDEPENDENT SCHOOL DISTRICT #276**  
**District Service Center**  
**5621 County Road 101**  
**Minnetonka, Minnesota**

**Summary of April 27, 2023 Study Session**

The School Board of Minnetonka Independent School District #276 met in study session at 6:00 p.m. on Thursday, April 27, 2023 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Lisa Wagner presided. Other Board members present were Mark Ambrosen, Katie Becker, Patrick Lee-O'Halloran, Michael Remucal, Meghan Selinger, Chris Vitale and Superintendent David Law, ex officio.

**REVIEW OF FEES**

Coordinator of Accounting and Audit Jess Hulitt presented the following proposed fee changes to the Board:

At the high school level, there is one fee increase proposed by Principal Erickson and the Art Department to cover material costs:

Painting	\$25	\$5 increase
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At the middle school level, there are three new enrichment club fees and three enrichment club fee increases proposed by the Activities Department:

Book Club	\$20	New fee
Crochet Club	\$5	New fee
Newspaper Club	\$10	New fee
Anime Club	\$15	\$5 increase
Baking Club	\$35	\$10 increase
Cooking Club	\$40	\$5 increase

At the elementary school level, there is one recommended change:

Field Trips	\$50 per year	\$5 increase
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Also, Ms. Hulitt noted that Tonka Dome fees are recommended to increase by \$5 for each category. She also noted that the fee for the transaction charge for online ticketing should be listed at 75 cents, not 25 cents, and that this would be corrected in the Board materials for the May 4 meeting.

The Board noted that they approved of the fee changes. Superintendent Law said that this item would be brought back to the May 4 regular meeting for approval. A public hearing on the proposed fee changes will also be held during that meeting. Chairperson

Wagner noted that scholarships are available for those students who have trouble paying the fees.

### **FURTHER REVIEW OF 24-25 CALENDAR**

Executive Director of Human Resources Anjie Flowers led the discussion. She noted that the district's Calendar Committee had met on April 25 and had discussed further the recommendations that came out of the Board's study session in March. She presented a draft of the one-page academic calendar for 2024-25, with religious holidays and observations noted, a draft of the 23-24 assessment calendar, which is used for planning purposes, and attendance data from surrounding districts regarding the Wednesday before Thanksgiving. She also presented district attendance data (historical) from the same day. She noted that the Calendar Committee's recommendation was to designate the Wednesday before Thanksgiving as a "No School K-12" day, and to designate June 11 as the Last Day of School for K-12. June 12 will be designated as a "Full Day Teacher Workshop."

Board members noted that they approved of these modifications. They thanked Ms. Flowers and members of the Calendar Committee for their hard work in coming to this recommendation. Ms. Flowers thanked the district's Communications Department for their work in creating the drafts of the calendars.

Chairperson Wagner noted that the 2024-25 calendar would be brought back to the May regular Board meeting for approval.

### **UPDATE ON CLASSROOMS OF THE FUTURE**

Assistant Superintendent Amy LaDue, Executive Director of Technology Mike Dronen, and Director of Instructional Technology Amanda Fay led the discussion, focusing on the following areas:

- Learning as the Context
- History of Classroom Technology
- Research
- Teacher Survey
- Classroom of the Future Priorities

Highlights of their presentation included the following:



# Instructional Technology Beliefs

## Minnnetonka Instructional Technology Beliefs

Technology is a powerful catalyst that serves as a core tool to accelerate learning, promote innovative mindsets and strengthen student success.

Technology is a means that adds value by:

- increasing engagement
- enhancing student-centered learning
- promoting deeper learning by empowering students to know and access tools and resources
- encouraging students to gain, transfer, adapt, and apply understanding to new and existing situations
- increasing efficiency and effectiveness in practices and processes
- providing each student unique opportunities that promote voice and choice
- encouraging individuals to approach problems more creatively, think more critically, collaborate more skillfully and communicate more effectively
- providing access to tools and resources as a means to support each individual student's needs

Summary: Technology is not static; it will continue to evolve. Students must be taught and supported to use technology in healthy, balanced, ethical, responsible and safe ways.

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# A Brief History of Classroom Technology

- 1890: The Chalkboard
- 1920: On Air Classes via Radio
- 1925: Film and the filmstrip
- 1951 Video Tapes
- 1957: B. F. Skinner's Teaching Machine
- 1955: Ditto Machine/Spirit Duplicator
- 1959: Photocopier
- 1960: The Modern Overhead Projector
- 1972: Scantrons
- 1972: Handheld Calculators
- 1977: Desktop Computers
- 1978: Apple II and MECC
- 1983: First popular Word Processors: MacWrite and MS Word
- 1991: Publicly Available Internet
- 1991: Smart Board
- 1991: Gopher
- 1993: First "easy to use" web browser, Netscape
- 1996: Liquid crystal panel
- 1999-2000: "Web 2.0"
- 2002: Moodle (K12 ~ 2007)
- 2002-2003: Smart Board software for training/instruction released
- 2003-2005: Social Media, i.e. MySpace, YouTube, Facebook, etc.
- 2003: Common Sense Media formed
- 2005: Classroom Clickers
- 2007: Google Apps for Education
- 2008: Apple's App Store (500 apps)
- 2010: First generation iPad
- 2011: Blended Learning
- 2012: Second generation LMS's
- 2012: Software integrations
- 2012: Growing view that EdTech PD is essential
- 2013-14 Marked improvement Ed Tech application functionality and stability
- 2014: Improved learning cycle workflows

6



## Stakeholder Feedback: Informing Future Classrooms

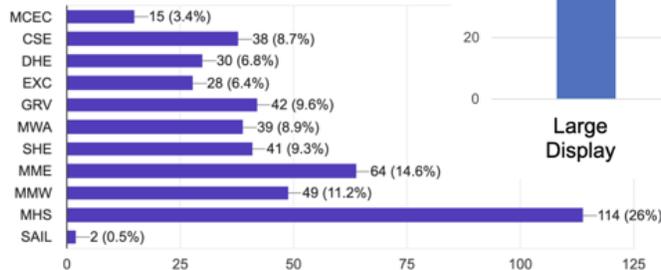
- **2019- 2020:**
  - Classroom Technology Interviews: MME, DHE, CSE, MMW, SHE, MWA, EXC, GRV, MHS, MCEC
- **2022 - 2023:**
  - Teacher Google Form Survey
  - Teacher Focus Groups - GRV, DHE, CSE, SHE, MWA, EXC, MCEC, MHS, MME, MMW
  - Student Focus Groups - MWA 4th Grade, CSE 5th Grade, MMW Tech Team, MME Student Advisory, MHS T&L Advisory
  - PTO/PTA Leaders Feedback
  - T&L Advisory Focus Group

18

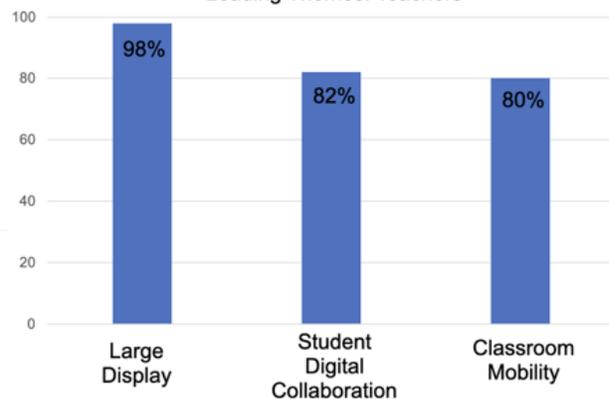


## Teacher Survey Results

What building(s) are you in?  
439 responses



Leading Themes: Teachers



21



## Themes from Focus Groups



### Weaknesses

- Lack of whiteboard space
- Lack of consistency between technology in rooms
- Lack of mobility with technology
- Teacher tied to desktop computer or board
- Signing into desktop computers takes time to load
- Traveling teachers, no computer to use reliably

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## Themes from Focus Groups

### Strengths

- Apple classroom to curate the student experience, monitor, and showcase their work
- 1:1 for students
- Tools: Google Drive, Notability, Seesaw, Schoology, PearDeck
- Apple Pencils for teachers
- Apple TVs and airplay for proximity and mobility at MHS
- K-3 iPads staying in school
- K-3 curated home screen set up
- Teacher laptops at MHS



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## Themes from Focus Groups

### Opportunities

- More flexible furniture and spaces
- More whiteboard space
- Consistent classroom teaching and learning technology in all spaces
- More teacher mobility with technology for teaching
- More professional learning
- Large, bright, clear screens in classrooms



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## Classroom of the Future Priorities

- **Visible**
  - consistent, reliable, equitable, modern, ease of use, bright and clear classroom display technology
- **Mobile**
  - responsive, productive & efficient workflows with the tools to support teachers and students both in and out of the classroom
- **Flexible**
  - physically or digitally adaptable based on individual or collective student or teacher needs
- **Collaborative**
  - every student and teacher engaged in the learning



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During the discussion, the following points were emphasized:

- Technology in the classrooms is all about learning – that is the primary driver
- Decisions are not made based on what is “cool” or “fun” – decisions are based on research and evidence-based best practices
- Instructional frameworks are key – supporting MTSS
- Nothing about this is a “product” – this is a rubric for determining how to teach
- This is not about “what are we going to buy” – this is about how we are going to work with our students and teachers to give them the best possible experience

Board members noted how exciting it was to talk about the future of technology and how the COF will look. Board member Selinger said it was great to hear the focus on flexibility that is based on individual students’ needs. “When I was teaching, I would have killed for the ability to differentiate for all students,” she said. Chairperson Wagner thanked the presenters for striving to include all stakeholders in the surveys and focus groups. “It’s so important to hear everyone’s voices,” she said.

### **CITIZEN INPUT**

Chairperson Wagner extended an invitation to members of the audience who wished to address the Board on any topic. No one responded to this invitation to speak.

### **STAMP 4S REPORT**

Director of Assessment Dr. Matt Rega noted that in February of 2023, 6<sup>th</sup>, 8<sup>th</sup> and 10<sup>th</sup> grade Chinese and Spanish immersion students participated in the STAMP 4S assessment. The test is optional for students in 11<sup>th</sup> and 12<sup>th</sup> grades. Highlights included the following:

## Chinese Immersion Points of Emphasis

- **Reading:** Eighth Grade MME students reached the Intermediate-Mid level with MMW students rebounding slightly by **0.1 points** compared to last year; In 2020 and 2021 students earned an average score of **5.6 points** compared to **4.3 points** this year.
- **Writing:** MME Eighth Graders improved to an all-time high average score of **6.2 points**. MME students are now once again performing at the Intermediate-High range in Writing.
- **Reading:** **76.6 percent** of Tenth graders surpassed the national target of Intermediate-Low, compared to **86.6 percent** last year.
- **Overall:** Chinese Immersion Tenth Graders saw slight decreases in Writing and Speaking, and significant decreases compared to their same grade counterparts in Reading and Listening. Like last year, the proficiency levels on the Reading Test ranged from the Intermediate -Low to Intermediate -High ranges, which is also similar to two years ago.

2

## Spanish Immersion Points of Emphasis

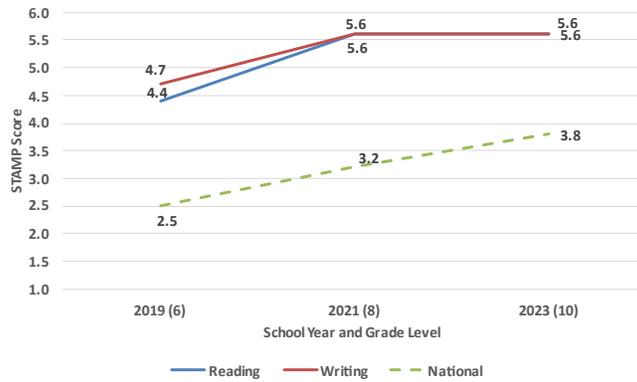
- **Writing:** Sixth Graders at MMW improved from **5.0 points** to **5.3 points**; Eighth Graders at MME improved from **5.9 points** to **6.2 points**. All-time high performances for MME Eighth Graders and MMW Sixth Graders.
- **Listening:** Both MME and MMW students are performing at the Advanced -Low level; well above the national target of Intermediate -Mid.
- **Speaking:** Sixth Graders at MMW improved from **4.9 points** in 2022 to an average score of **5.3 points** this year. MME Eighth Graders surpassed 6 -point mark for the second time since 2019, earning an average score of **6.0 points**.
- **Reading:** Tenth Grade Spanish Immersion students saw **67.3 percent** of students reach the Advanced levels of proficiency compared to **74.8 percent** from a year ago and **92.7 percent** from 2020. **99.1 percent** of Tenth Graders met or surpassed national targets.
- Most students met or surpassed national targets, and **124** Spanish Immersion students are performing at the highest proficiency level of Advanced-High, which is **16.6 percent** of Spanish Immersion students taking the STAMP 4S.

3

### National K-12 Language Immersion Proficiency Targets

Gr	Spanish					Chinese			
	Spk	List	Rdg	Wrtg		Spk	List	Rdg	Wrtg
6	Intern Low	Intern Low	Intern Low	Intern Low		Intern Low	Intern Low	Novice High	Novice High
8	Intern Mid	Intern Mid	Intern Mid	Intern Mid		Intern Mid	Intern Mid	Intern Low	Intern Low
10	Intern Mid	Intern Mid	Intern Mid	Intern Mid		Intern Mid	Intern Mid	Intern Low	Intern Low

Chinese Immersion  
Grade 10 Cohort  
Reading and Writing



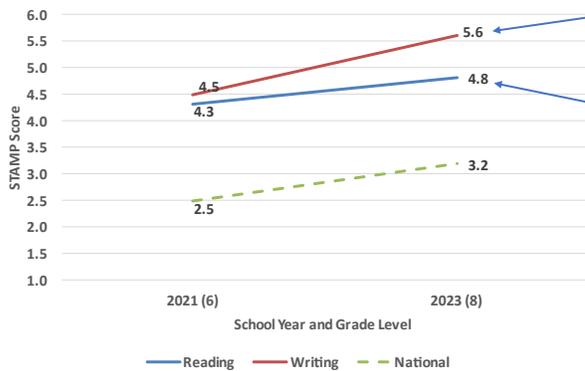
Writing test has a strong grammar focus

4

### National K-12 Language Immersion Proficiency Targets

Gr	Spanish					Chinese			
	Spk	List	Rdg	Wrtg		Spk	List	Rdg	Wrtg
6	Intern Low	Intern Low	Intern Low	Intern Low		Intern Low	Intern Low	Novice High	Novice High
8	Intern Mid	Intern Mid	Intern Mid	Intern Mid		Intern Mid	Intern Mid	Intern Low	Intern Low
10	Intern Mid	Intern Mid	Intern Mid	Intern Mid		Intern Mid	Intern Mid	Intern Low	Intern Low

Chinese Immersion  
Grade 8 Cohort  
Reading and Writing



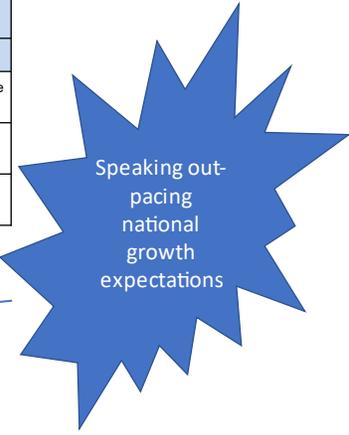
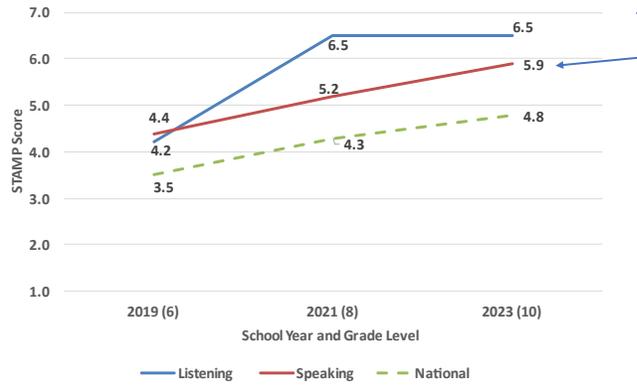
Reading and Writing significantly out-pacing national norms

5

### National K-12 Language Immersion Proficiency Targets

Gr	Spanish					Chinese			
	Spk	List	Rdg	Wrtg		Spk	List	Rdg	Wrtg
6	Interm Low	Interm Low	Interm Low	Interm Low		Interm Low	Interm Low	Novice High	Novice High
8	Interm Mid	Interm Mid	Interm Mid	Interm Mid		Interm Mid	Interm Mid	Interm Low	Interm Low
10	Interm Mid	Interm Mid	Interm Mid	Interm Mid		Interm Mid	Interm Mid	Interm Low	Interm Low

Chinese Immersion  
Grade 10 Cohort  
Listening and Speaking

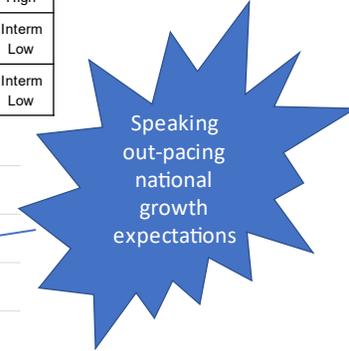
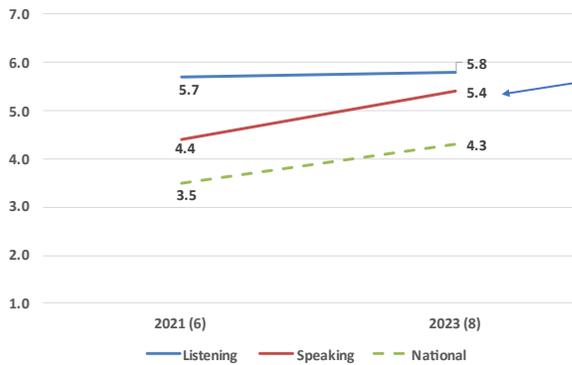


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### National K-12 Language Immersion Proficiency Targets

Gr	Spanish					Chinese			
	Spk	List	Rdg	Wrtg		Spk	List	Rdg	Wrtg
6	Interm Low	Interm Low	Interm Low	Interm Low		Interm Low	Interm Low	Novice High	Novice High
8	Interm Mid	Interm Mid	Interm Mid	Interm Mid		Interm Mid	Interm Mid	Interm Low	Interm Low
10	Interm Mid	Interm Mid	Interm Mid	Interm Mid		Interm Mid	Interm Mid	Interm Low	Interm Low

Chinese Immersion  
Grade 8 Cohort  
Listening and Speaking



7

Gr	Spanish				Chinese			
	Spk	List	Rdg	Wrtg	Spk	List	Rdg	Wrtg
6	Interm Low	Novice High	Novice High					
8	Interm Mid	Interm Low	Interm Low					
10	Interm Mid	Interm Low	Interm Low					

## Chinese Immersion Proficiency Levels 2022 and 2023

2022

	Grade 6 Total Chinese Immersion (N=93)		Grade 8 Total Chinese Immersion (N=65)		Grade 10 Total Chinese Immersion (N=60)	
	Mean Score	Prof Level	Mean Score	Prof Level	Mean Score	Prof Level
Reading	4.1	Int Low	4.9	Int Mid	6.1	Int High
Writing	4.3	Int Low	5.3	Int Mid	5.7	Int High
Listening	5.3	Int Mid	6.0	Int High	6.8	Adv Low
Speaking	4.4	Int Low	5.6	Int High	6.0	Int Mid

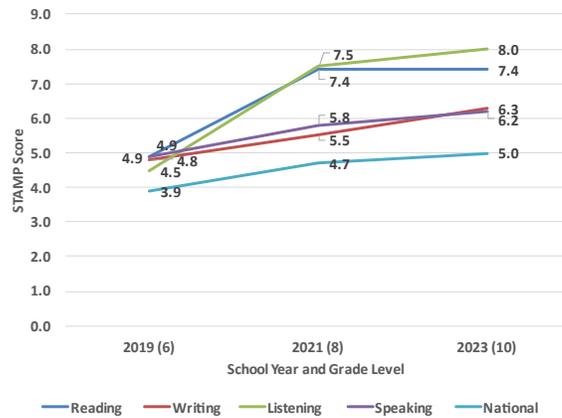
2023

	Grade 6 Total Chinese Immersion (N=91)		Grade 8 Total Chinese Immersion (N=79)		Grade 10 Total Chinese Immersion (N=73)	
	Mean Score	Prof Level	Mean Score	Prof Level	Mean Score	Prof Level
Reading	3.8	Int Low	4.8	Int Mid	5.5	Int High
Writing	4.7	Int Mid	5.6	Int High	5.6	Int High
Listening	5.4	Int Mid	5.8	Int High	6.4	Int High
Speaking	4.6	Int Mid	5.4	Int Mid	5.9	Int High

### National K-12 Language Immersion Proficiency Targets

Gr	Spanish				Chinese			
	Spk	List	Rdg	Wrtg	Spk	List	Rdg	Wrtg
6	Interm Low	Novice High	Novice High					
8	Interm Mid	Interm Low	Interm Low					
10	Interm Mid	Interm Low	Interm Low					

Spanish Immersion  
Grade 10 Cohort  
Reading, Writing,  
Listening, and Speaking



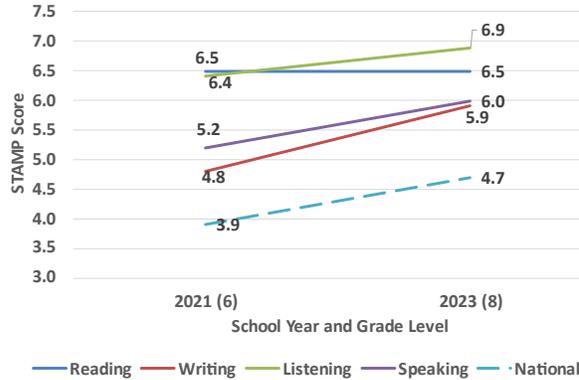
Writing test has a strong grammar focus

All areas outpacing national growth

### National K-12 Language Immersion Proficiency Targets

Gr	Spanish					Chinese			
	Spk	List	Rdg	Wrtg		Spk	List	Rdg	Wrtg
6	Interm Low	Interm Low	Interm Low	Interm Low		Interm Low	Interm Low	Novice High	Novice High
8	Interm Mid	Interm Mid	Interm Mid	Interm Mid		Interm Mid	Interm Mid	Interm Low	Interm Low
10	Interm Mid	Interm Mid	Interm Mid	Interm Mid		Interm Mid	Interm Mid	Interm Low	Interm Low

Spanish Immersion  
Grade 8 Cohort  
Reading, Writing,  
Listening, and Speaking



All four areas significantly out-pacing national growth

10

Gr	Spanish					Chinese			
	Spk	List	Rdg	Wrtg		Spk	List	Rdg	Wrtg
6	Interm Low	Interm Low	Interm Low	Interm Low		Interm Low	Interm Low	Novice High	Novice High
8	Interm Mid	Interm Mid	Interm Mid	Interm Mid		Interm Mid	Interm Mid	Interm Low	Interm Low
10	Interm Mid	Interm Mid	Interm Mid	Interm Mid		Interm Mid	Interm Mid	Interm Low	Interm Low

### Spanish Immersion Proficiency Levels 2022 and 2023

#### 2022

	Grade 6 Total Spanish Immersion (N=270)		Grade 8 Total Spanish Immersion (N=204)		Grade 10 Total Spanish Immersion (N=194)	
	Mean Score	Prof Level	Mean Score	Prof Level	Mean Score	Prof Level
Reading	5.8	Int High	6.7	Adv Low	7.5	Adv Mid
Writing	5.3	Int Mid	5.9	Int High	6.4	Int High
Listening	5.7	Int High	6.8	Adv Low	7.8	Adv Mid
Speaking	5.2	Int Mid	5.9	Int High	6.1	Int High

#### 2023

	Grade 6 Total Spanish Immersion (N=253)		Grade 8 Total Spanish Immersion (N=225)		Grade 10 Total Spanish Immersion (N=211)	
	Mean Score	Prof Level	Mean Score	Prof Level	Mean Score	Prof Level
Reading	5.5	Int High	6.5	Adv Low	7.2	Adv Low
Writing	5.5	Int High	5.9	Int High	6.3	Int High
Listening	5.9	Int High	6.9	Adv Low	8.0	Adv Mid
Speaking	5.3	Int Mid	6.0	Int High	6.2	Int High

Spring [2023](#) STAMP 4S Chinese Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Reading

	Grade 6		Grade 8	
	<i>MME(N=63)</i> <i>MMW(N=28)</i>		<i>MME(N=41)</i> <i>MMW(N=38)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	3.7	Int Low	5.3	Int Mid
<b>MMW</b>	4.1	Int Low	4.3	Int Low

Spring [2022](#) STAMP 4S Chinese Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Reading

	Grade 6		Grade 8	
	<i>MME(N=54)</i> <i>MMW(N=39)</i>		<i>MME(N=44)</i> <i>MMW(N=21)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	4.0	Int Low	5.3	Int Mid
<b>MMW</b>	4.2	Int Low	4.2	Int Low

Spring [2023](#) STAMP 4S Chinese Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Writing

	Grade 6		Grade 8	
	<i>MME(N=63)</i> <i>MMW(N=28)</i>		<i>MME(N=41)</i> <i>MMW(N=38)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	4.7	Int Mid	6.2	Int High
<b>MMW</b>	4.5	Int Mid	5.0	Int Mid

Spring [2022](#) STAMP 4S Chinese Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Writing

	Grade 6		Grade 8	
	<i>MME(N=54)</i> <i>MMW(N=39)</i>		<i>MME(N=44)</i> <i>MMW(N=21)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	4.4	Int Low	5.4	Int Mid
<b>MMW</b>	4.2	Int Low	5.0	Int Mid

Spring [2023](#) STAMP 4S Chinese Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Listening

	Grade 6		Grade 8	
	<i>MME(N=63)</i> <i>MMW(N=28)</i>		<i>MME(N=41)</i> <i>MMW(N=38)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	5.4	Int Mid	6.0	Int High
<b>MMW</b>	5.2	Int Mid	5.6	Int High

Spring [2022](#) STAMP 4S Chinese Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Listening

	Grade 6		Grade 8	
	<i>MME(N=54)</i> <i>MMW(N=39)</i>		<i>MME(N=44)</i> <i>MMW(N=21)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	5.3	Int Mid	6.2	Int High
<b>MMW</b>	5.3	Int Mid	5.5	Int High

Spring [2023](#) STAMP 4S Chinese Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Speaking

	Grade 6		Grade 8	
	<i>MME(N=63)</i> <i>MMW(N=28)</i>		<i>MME(N=41)</i> <i>MMW(N=38)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	4.6	Int Mid	5.8	Int High
<b>MMW</b>	4.7	Int Mid	4.9	Int Mid

Spring [2022](#) STAMP 4S Chinese Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels Speaking

	Grade 6		Grade 8	
	<i>MME(N=54)</i> <i>MMW(N=39)</i>		<i>MME(N=44)</i> <i>MMW(N=21)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	4.3	Int Low	5.8	Int High
<b>MMW</b>	4.5	Int Mid	5.3	Int Mid

Spring **2023** STAMP 4S Spanish Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Reading

	Grade 6		Grade 8	
	<i>MME(N=124)</i> <i>MMW(N=129)</i>		<i>MME(N=106)</i> <i>MMW(N=119)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	5.6	Int High	6.7	Adv Low
<b>MMW</b>	5.4	Int Mid	6.4	Int High

Spring **2022** STAMP 4S Spanish Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Reading

	Grade 6		Grade 8	
	<i>MME(N=129)</i> <i>MMW(N=139)</i>		<i>MME(N=118)</i> <i>MMW(N=86)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	5.9	Int High	6.7	Adv Low
<b>MMW</b>	5.6	Int High	6.7	Adv Low

Spring **2023** STAMP 4S Spanish Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Writing

	Grade 6		Grade 8	
	<i>MME(N=124)</i> <i>MMW(N=129)</i>		<i>MME(N=106)</i> <i>MMW(N=119)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	5.7	Int High	6.2	Int High
<b>MMW</b>	5.3	Int Mid	5.7	Int High

Spring **2022** STAMP 4S Spanish Immersion  
Building Comparison by Spanish Score  
and Proficiency Levels for Writing

	Grade 6		Grade 8	
	<i>MME(N=129)</i> <i>MMW(N=139)</i>		<i>MME(N=118)</i> <i>MMW(N=86)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	5.7	Int High	5.9	Int High
<b>MMW</b>	5.0	Int Mid	5.9	Int High

Spring **2023** STAMP 4S Spanish Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Listening

	Grade 6		Grade 8	
	<i>MME(N=124)</i> <i>MMW(N=129)</i>		<i>MME(N=106)</i> <i>MMW(N=119)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	6.2	Int High	7.1	Adv Low
<b>MMW</b>	5.6	Int High	6.7	Adv Low

Spring **2022** STAMP 4S Spanish Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Listening

	Grade 6		Grade 8	
	<i>MME(N=129)</i> <i>MMW(N=139)</i>		<i>MME(N=118)</i> <i>MMW(N=86)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	6.1	Int High	6.8	Adv Low
<b>MMW</b>	5.4	Int Mid	6.8	Adv Low

Spring **2023** STAMP 4S Spanish Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels for Speaking

	Grade 6		Grade 8	
	<i>MME(N=124)</i> <i>MMW(N=129)</i>		<i>MME(N=106)</i> <i>MMW(N=119)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	5.3	Int Mid	6.0	Int High
<b>MMW</b>	5.3	Int Mid	5.9	Int High

Spring **2022** STAMP 4S Spanish Immersion  
Building Comparison by STAMP Score  
and Proficiency Levels Speaking

	Grade 6		Grade 8	
	<i>MME(N=129)</i> <i>MMW(N=139)</i>		<i>MME(N=118)</i> <i>MMW(N=86)</i>	
	STAMP Score	Prof. Level	STAMP Score	Prof. Level
<b>MME</b>	5.5	Int High	5.9	Int High
<b>MMW</b>	4.9	Int Mid	5.9	Int High

Proficiency Levels and Sublevels		Functions	Corresponding Jobs/Professions	Who has this proficiency in Chinese and Spanish?
Advanced (Limited Work Proficiency)	Advanced High	<i>Narrate and describe in past, present, and future and deal effectively with an unanticipated complication</i>	<b>Finance:</b> Account Executives, Financial Advisors <b>Health Science:</b> Doctors <b>Law, Public Safety, Corrections, &amp; Security:</b> Military Linguists or Translation Officers	Students with graduate degrees in language
	Advanced Mid		<b>Health Science:</b> Medical Interpreters, Patient Advocates <b>Finance:</b> Bankers, Insurance Customer Service Specialists <b>Human Services:</b> Benefits Specialists <b>Marketing:</b> Sales Representatives	Native/Heritage speakers who learned language in the home environment
	Advanced Low		<b>Education &amp; Training:</b> K-12 Teachers <b>Health Science:</b> Nurses <b>Hospitality &amp; Tourism:</b> Hotel Receptionists <b>Human Services:</b> Social Workers, 911 Dispatchers, Customer Service Representatives, Billing Clerks <b>Law, Public Safety, Corrections, &amp; Security:</b> Legal Secretaries or Receptionists	<ul style="list-style-type: none"> <li>Graduates with language degrees who have lived in target language-speaking countries</li> <li>Immersion students at high school graduation</li> <li>Secondary students after Level VIII in some skill areas</li> </ul>
Intermediate (The Survivor)	Intermediate High	<i>Create with language, initiate, maintain and bring to a close simple conversations by asking and responding to simple questions</i>	<b>Hospitality &amp; Tourism:</b> Tour Guides <b>Human Services:</b> Receptionists <b>Information Technology:</b> Telephone Operators, Utilities Installers <b>Law, Public Safety, Corrections, &amp; Security:</b> Police and Fire Officers <b>Transportation, Distribution, &amp; Logistics:</b> Aviation Personnel, Auto Inspectors	<ul style="list-style-type: none"> <li>Graduates with language degrees who have not lived in target language-speaking countries</li> <li>Immersion students continuing into high school</li> <li>Secondary students after Level VI or VII</li> </ul>
	Intermediate Mid		<b>Human Services:</b> Cashiers, Sales Clerks	Immersion students after 5 <sup>th</sup> or 6 <sup>th</sup> grade
	Intermediate Low		<b>Human Services:</b> Housekeeping Staff	Secondary students after Level IV (logographic) K-8 after 5-6 years of study

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## Recommendations

- MHS Chinese Immersion teachers will need to focus on Reading (performing beyond national expectations in all four areas)
- Middle School Chinese and Spanish Immersion should focus in the areas of Reading and Speaking
- Integrated Performance Assessments (IPAs) are appearing to make a positive impact on student performance across all grade levels and programs and should continue to be revised along with on-going professional development for new teachers

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In the discussion that followed, Board members thanked Dr. Rega for showing data that compares the district to the national norms. Board member Selinger noted that the district's average scores still show a high level of fluency, which is something for our students and teachers to be proud of.

## **INNOVATION/PROFESSIONAL LEARNING UPDATE**

Superintendent Law noted that the district is always looking for ways to innovate and address challenges within our current system. A reality of public education today is that districts are struggling to find classroom teacher substitutes. This leads us to the question of how the district can be innovative in delivering professional learning to our teachers. He called upon Assistant Superintendent Amy LaDue and Director of Teacher Development Sara White to lead the discussion.

Highlights of their presentation included the following:

**Innovation - Next Iteration...**

**Why?**

To open the doors to our students' limitless potential by nurturing a culture of innovation.

We believe that innovation is a mindset and an extension of continuous improvement.

**What?**

An approach for gathering, assessing, implementing and evaluating student centered innovations in service to Minnetonka School District priorities.

## Innovation - Two Pathways

### Open Innovation

- Connected to District goal or priority
- No specific timeline

### Request for Ideas (RFI)

- Existing need or problem
- Targeted audience
- Specific parameters

## Current Reality

### Professional learning opportunities:

- 8 hours of staff development is provided through 2 late starts and 2 early releases
- Additional time - embedded into existing structures, fall workshop and staff meetings

### School Calendar Requirements:

- 165 days grades 1-11
- 1020 hours 7-12
- 935 hours grade 1-6
- 850 hours all-day K

## **Emerging Themes**

- Replace 2-hour early release/late starts with full days of PD
- Increase minutes to student day to decrease overall student contact days (and increase opportunities for professional learning)
- Reallocate day from somewhere in the year to workshop week to frontload learning
- Add 1-2 days to workshop week

## **Consistent Elements for the 3 Proposals**

- Each option eliminates late starts and early releases in favor of full days.
- Each option is a combination of full release for teachers and asynchronous e-learning for student instruction.
- Professional learning will be aligned to priority District goals, required, and largely directed.
- Best practice in adult learning
- Absent teachers will be expected to make-up the learning.

## **Proposal #1 - adds 4 PL days**

- In exchange for one day of professional learning in August, an isolated 2-day week (Thanksgiving). Teachers unable to participate in the August learning could participate in the learning on the Wednesday before Thanksgiving. (+1 day)\*
- Eliminate late starts/early releases (- 8 hour)
- Add 3 full days for professional learning during the school year: Students at the elementary would have asynchronous learning one day; secondary would have an asynchronous learning for two of the three days. (+3 days)
- Approximately one day of professional learning quarterly.

\*In future years this could be added into the calendar and required.

## **Proposal #2 - adds 4 PL days**

- No additional professional learning in August
- Eliminate late starts/early releases (- 8 hours)
- Professional learning is mainly front-loaded in the first semester of the year
- Add 4 full days for professional learning. Students at the secondary would have asynchronous learning two of the four days; students at elementary would have one asynchronous learning day. (+4 days)

## **Proposal #3 - adds 3 PL days**

- Eliminate late starts/early releases (- 8 hours)
- Add 3 full days for professional learning. Students at the secondary would have asynchronous learning two of the three days. Students at the elementary would have one asynchronous learning day. (+3 days)
- Professional learning is spaced throughout the year

## **Summary of Ideas**

### **Proposal One Key Features:**

- Trade out day in August for day before Thanksgiving
- 3 days during the year
- 2 asynchronous secondary, 1 asynchronous elementary

### **Proposal Two Key Features**

- 4 days during the year
- 2 asynchronous secondary, 1 asynchronous elementary

### **Proposal Three Key Features**

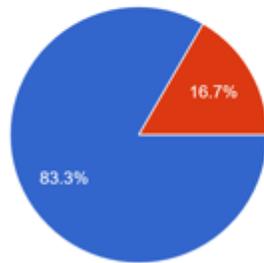
- 3 days during the year
- 2 asynchronous secondary, 1 asynchronous elementary

# Professional Learning Proposal Ideas

## Administrator Feedback

Considering your stakeholders and what you know about your school community, which do you believe is the best option?

12 responses



- Idea 1: 4 PL days - Add PL day in August by trading out for the day before Thanksgiving and 3 days during the year (2 asynchronous secondary, 1 asynchronous elementary)
- Idea 2: 4 PL days - Four days during the year (2 asynchronous secondary, 1 asynchronous elementary)
- Idea 3: 3 PL days - Three days during the year (2 asynchronous secondary, 1 asynchronous elementary)

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In the discussion that followed, Board member Vitale asked what other districts around us are doing for professional learning. Ms. LaDue noted that most districts are eliminating late starts and early releases. Some districts also mix conferences with PL. Every district is unique, and there is a wide range, but Minnetonka is definitely lower in PL hours than other districts that were studied. She also noted that there is potential legislation in the works that will bump up PL requirements. Board member Selinger noted the truth in the statement that “you can’t ask teachers to teach and learn at the same time,” and she thanked Ms. LaDue and Ms. White for honoring that. She also asked about the possibility of Explorers being open for K-5 students on asynchronous days. Superintendent Law responded that the district would be looking into providing that for families.

Board members were supportive of moving a pilot forward for next year. Superintendent Law said that administration would continue to solicit feedback and would then bring that feedback to the Board at the May study session. Board member Lee-O’Halloran noted that this pilot aligns really well with the district goals. Board member Selinger noted that she and Board member Remucal had attended an MSBA training that morning, and the facilitators had emphasized that well-trained, competent, professional teachers are the biggest indicator of student success.

### **ADJOURNMENT**

The Board adjourned the Study Session at 8:30 p.m.

School Board  
Minnetonka I.S.D. # 276  
5621 County Road 101  
Minnetonka, Minnesota

Board Agenda Item X. c

Title: Payment of Bills

Date: May 4, 2023

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**OVERVIEW:**

Presented for Board approval are the monthly disbursement totals by fund for Minnetonka Public Schools for the month of March 2023.

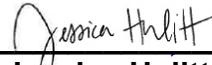
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**RECOMMENDATION/FUTURE DIRECTION:**

It is recommended that the Board approve the disbursements as presented for the month of March 2023.

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Submitted by:



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**Jessica Hulitt**  
Coordinator of Accounting

Approved by:



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**Paul Bourgeois**  
Executive Director of Finance & Operations

Concurrence:



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**David Law**  
Superintendent of Schools

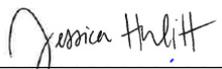
## MINNETONKA DISTRICT #276

TO: David Law  
FROM: Jessica Hulitt  
RE: Payment of Bills – March 2023  
Board Meeting Date: May 4, 2023

The following disbursements are submitted for the month of March:

Recommend the payment of bills in the sum of \$9,103,868.11 by check #477361 - #478024 and ACH #222302089 - #222302439, and wire transactions #202201285 - #202201457 as follows:

March		
	FUND	
01	GENERAL FUND	5,571,169.14
02	CHILD NUTRITION	473,486.86
03	PUPIL TRANSPORTATION	450,288.11
04	COMMUNITY SERVICE	595,470.59
05	CAPITAL EXPENDITURE	245,333.22
09	TRUST - FIDUCIARY	191,423.46
11	EXTRA/CO-CURRICULAR	254,654.93
12	ATHLETIC FEE	20,318.71
18	CUSTODIAL FUND	709.06
20	SELF INSURANCE	115,704.27
40	CULTURAL ARTS CENTER	28,943.50
41	DOME OPERATIONS	34,902.84
42	AQUATICS PROGRAM	54,675.84
43	PAGEL CENTER	26,886.16
46	LTFM	226,540.18
56	CONSTRUCTION PROJECTS	534,280.33
66	CAPITAL PROJECTS LEVY	279,080.91
		\$ 9,103,868.11
	SALARIES	\$ 5,787,615.31
	TOTAL	<u>\$ 14,891,483.42</u>

  
\_\_\_\_\_  
Jessica Hulitt

April 27, 2023  
Date

SCHOOL BOARD  
MINNETONKA I.S.D. #276  
5621 County Rd. 101  
Minnetonka, MN  
Community Room

Board Agenda Item X. d.

**TITLE:** Recommended Personnel Items

**DATE:** May 4, 2023

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**BACKGROUND:** Under the authorization of district policy, and the terms and conditions of the collective bargaining agreements between the Minnetonka Public Schools and employee groups recognized under Minnesota law, the executive director for human resources makes recommendations for employment, leaves, employee status changes, and resignations or release from contracts.

Those recommendations of a routine nature are attached in summary fashion. This section includes routine changes affecting an employee under the terms and conditions of the collective bargaining agreements, and new hires that occur between board meetings or are scheduled for the future.

State law requires that the School Board formally approve all personnel actions. At the time of hiring, employees are told that the administration formally recommends employment, and that the employment action is finalized only after Board action. On these routine matters, however, the administration may initiate the change prior to formal Board action in order to provide continuity of service to students.

Personnel changes of an exceptional nature requiring the interpretation of other district policies or laws are marked with an asterisk on the summary page, and have a separate explanation. In these cases, the administration does not take action until after Board action.

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**FUTURE ACTION/RECOMMENDATION:**

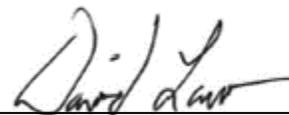
The administration recommends approval of all attached personnel changes.

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Submitted by:

Concurrence by:





Anjie Flowers  
Executive Director of Human Resources

David Law  
Superintendent

**RECOMMENDED PERSONNEL ITEMS**

**I. INSTRUCTION**

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
BACHMANN, MAKENZIE	LANGUAGE ARTS, 1.0 FTE, MHS	8/29/23-6/10/24	\$47,215
BOEHM, EMMA	SCIENCE, 1.0 FTE, MHS	2023-24	\$49,920
CROONQUIST, ELLIE	GRADE 1, 1.0 FTE, CS	8/29/23-6/10/24	\$49,920
DAVIS, ELIZABETH	GRADE 1 SPANISH IMMERSION, 1.0 FTE, DH	8/29/23-6/10/24	\$541,271
DRABIK, MICHAEL	SOCIAL STUDIES SPANISH IMMERSION, 1.0 FTE, MMW	8/29/23-6/10/24	\$48,567
EDMISTON, DANA	FACS, 1.0 FTE, MHS	2023-24	\$49,920
FARRELL, SUSAN	GRADE 5, 1.0 FTE, GR	8/29/23-6/10/24	\$61,417
FRUIN, CAROLYN	MATH, 1.0 FTE, MMW	8/29/23-6/10/24	\$99,504
GAARD, JENNIFER	RSK, 0.5 FTE, DH	8/29/23-6/10/24	\$31,446.50
GONZALEZ, VANESSA	GRADE 4, 1.0 FTE, CS	8/29/23-6/10/24	\$48,567
GRIER, ERIN	SPECIAL ED, 1.0 FTE, MHS	2023-24	\$78,487
HANSON, CAROLINE	GRADE 2, 1.0 FTE, EXC	8/29/23-6/10/24	\$69,004
HAYDEN, CHARISSA	LANGUAGE ARTS, 1.0 FTE, MHS	8/29/23-6/10/24	\$56,676
HOEKSTRA, GARRICK	SOCIAL STUDIES, 1.0 FTE, MHS	8/29/23-6/10/24	\$55,908
HOFF, KRISANA	SPEECH LANGUAGE PATHOLOGY, 0.8 FTE, DH/MCEC	2023-24	\$82,518.40
HOOPS, ROBERT	SCIENCE, 1.0 FTE, MHS	2023-24	\$63,313
JACOBSON, ANGELA	GRADE 3, 0.5 FTE, GR	8/29/23-6/10/24	\$39,243.50
KANE, JAKE	SPECIAL ED, 1.0 FTE, DH	2023-24	\$69,004
KERR, KATRYNA	SCIENCE, 1.0 FTE, MHS	2023-24	\$66,962
KLEMAN, ALEXIS	SPECIAL ED, 1.0 FTE, MWTA	2023-24	\$48,567
LI, XINHUA	KINDERGARTEN CHINESE IMMERSION, 1.0 FTE, SH	8/29/23-6/10/24	\$64,927
LINSLEY, SARA	SPECIAL ED, 1.0 FTE, SH	2023-24	\$79,887
LUTZ, KLAIRE	GRADE 3, 1.0 FTE, GR	8/29/23-6/10/24	\$51,271
MEYER, MOLLY	SCHOOL PSYCHOLOGIST, 1.0 FTE, MWTA	2023-24	\$70,423
MOTZKO, LAUREN	GRADE 5, 1.0 FTE, SH	8/29/23-6/10/24	\$59,519
MUNDAHL, KRISTIAN	SOCIAL STUDIES, 1.0 FTE, MHS	2023-24	\$59,519
NESS, RACHEL	GRADE 5, 1.0 FTE, SH	8/29/23-6/10/24	\$49,920
PIERING, KATHRYN	GRADE 5, 1.0 FTE, CS	8/29/23-6/10/24	\$55,729
PLUEMER, CARRIE	SPEECH LANG PATH, 0.5 FTE, MCEC	8/29/23-6/10/24	\$42,088.50
PLUEMER, CARRIE	SPEECH LANG PATH, 0.5 FTE, MCEC	2023-24	\$42,088.50
RICE, LAUREN	KINDERGARTEN, 1.0 FTE, EXC	2023-24	\$58,028
ROGERS, ALLESSANDRA	SOCIAL STUDIES, 1.0 FTE, MHS	2023-24	\$48,567
SALT, ANN	MEDIA, 1.0 FTE, GR	8/29/23-6/10/24	\$91,766
SHAFFER, SCOTT	AVIATION TEACHER, 1.0 FTE, MHS	2023-24	\$95,558
SHERRY, JOSEPH	GRADE 5, 1.0 FTE, DH	2023-24	\$55,726
SOUKUP, ASHLEY	GRADE 1, 1.0 FTE, EXC	8/29/23-6/10/24	\$52,623
THOMASON, ROSE LAURE	KINDERGARTEN, 1.0 FTE, MWTA	8/29/23-6/10/24	\$91,766
TOWNSEND, REBECCA	SPECIAL ED, 1.0 FTE, MWTA	2023-24	\$83,231
WALTHER, AUTUMN	GRADE 1, 1.0 FTE, MWTA	8/29/23-6/10/24	\$57,623
WEBBER, CARRIE	KINDERGARTEN, 1.0 FTE, CS	2023-24	\$63,403
WILSON, KATHERINE	SPEECH LANG PATH, 1.0 FTE, CS	2023-24	\$77,934

RESIGNATIONS, RETIREMENTS, TERMINATIONS	ASSIGNMENT	EFFECTIVE
COIL, HANNAH	NURSE, 8 HRS/DAY, MME	6/13/23
CUSTER, MYKLYNNE	SOCIAL STUDIES, 1.0 FTE, MHS	6/9/23
DUDLEY, CASEY	SPECIAL ED, 1.0 FTE, MHS	6/9/23
GOODSPEED-GROSS, JERI	SOCIAL STUDIES, 1.0 FTE, MMW	6/30/23
KURTH, LYNN	GRADE 3, 1.0 FTE, MWTA	6/9/23
WAGNER, KEVIN	SOCIAL WORKER, 0.5 FTE, MWTA	6/9/23
WASHBURN, ERIN	MATH, 1.0 FTE, MMW	6/9/23

LEAVE OF ABSENCES	ASSIGNMENT	EFFECTIVE
BERNARD, BRETT	GRADE 5, 1.0 FTE, GR	3/20/23-9/16/23
DOROTHY, KELLY	SPECIAL ED BEHAVIOR SPECIALIST, 1.0 FTE, DISTRICT	5/4/23-6/1/23

MARTINEZ ADKINS, LAURELLE	LANG ARTS, 1.0 FTE, MMW	11/3/23-6/10/24
MELSNESS, HEATHER	FACS, 1.0 FTE, MHS	4/10/23-6/9/23
MILLER, RACHEL	LANG ARTS, 0.5 FTE, MMW – REQUESTING 0.5 FTE LOA	2023-24
NUNN, JIM	PHY ED, 1.0 FTE, MWTA	4/14/23-5/3/23
RAISANEN, TARA	LANGUAGE ARTS/COUNSELOR, 1.0 FTE, TONKA ONLINE – REQUESTING 1.0 FTE LOA	2023-24
REUSS, PATRICIA	SCIENCE, 1.0 FTE, MMW	3/30/23-6/9/23
THINGVOLD, KELSEY	LANG ARTS, 1.0 FTE, MME	1/19/23-6/9/23
WILDER, MANDIE	FACS, 0.6 FTE, MHS – REEQUESTING 0.4 FTE LOA	2023-24

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
BOWMAN, KATELYN	PRESCHOOL ENGLISH/SPANISH IMM, 0.8626 FTE, MCEC	8/29/23-6/10/24	RSK, 1.0 FTE, GR
COIL, HANNAH	NURSE, 8 HRS/DAY, MME	9/5/23	RESERVE NURSE
ELLIOT, ANGELA	GRADE 3, 1.0 FTE, SH	2023-24	SPECIAL ED, 1.0 FTE, SH
FOSTER, BETH	LANG ARTS LTS, 1.0 FTE, MME, DATES 1/5/23-3/31/23	1/5/23-4/12/23	EXTEND LTS ASSGT: LANG ARTS LTS, 1.0 FTE, MME
FOSTER, BETH	LANG ARTS LTS, 1.0 FTE, MME, DATES 1/5/23-4/12/23	4/24/23-6/9/23	SCIENCE LTS, 1.0 FTE, MMW
GALLAGHER, WILHELMINE	SPECIAL ED TEMP, 0.1 FTE, TONKA ONLINE, 10/25/22-6/9/23	3/16/23-6/9/23	ADD: SPEC ED TEMP, 0.125 FTE, TONKA ONLINE
HANSON, BAILEY	SPECIAL ED, 1.0 FTE, MMW	2023-24	SPECIAL ED, 1.0 FTE, MHS
HANSON, RACHEL	SPECIAL ED, 1.0 FTE, MME	4/10/23-6/9/23	ADD: SPEC ED OVERAGE, 0.06 FTE, MME
HESSBURG, JOSEPH	GRADE 5, 0.6 FTE, MWTA AND TONKA ONLINE PRGM ASST	8/29/23-6/10/24	GRADE 5, 1.0 FTE, MWTA
HOFFMANN, ANDREA	DIRECTOR, 0.4 FTE, TONKA ONLINE	2023-24	MIDDLE SCHOOL ASST PRINCIPAL, 1.0 FTE, MMW (12 MONTHS)
JORDAN, CHELSEA	ASSISTANT PRINCIPAL, 1.0 FTE, GR	2023-24	EL/ESL TEACHER, 1.0 FTE, MWTA/SH
KNES, DALTON	EL/ESL TEACHER, 1.0 FTE, MHS	2023-24	MIDDLE SCHOOL ASST PRINCIPAL, 1.0 FTE, MMW (10 MONTHS)
LARSEN, AMBER	INTERIM MIDDLE SCHOOL ASST PRINCIPAL, 1.0 FTE, MMW	2023-24	FROM 10/3/22-6/30/23
MALONE, KAREN	SPECIAL ED, 1.0 FTE, CH	2023-24	SPECIAL ED BEHAVIOR STRATEGIST, 1.0 FTE, DISTRICT
NELSON, KATHRYN	SPECIAL ED, 0.5 FTE, CS	2023-24	SPECIAL ED, 0.5 FTE, MMW
ROCHE, JOHN	SPANISH, 0.9 FTE, MME	2023-24	SPANISH, 0.75 FTE, MME
RUEMMELE, KATHLEEN	MATH, 1.0 FTE, MHS	2023-24	MATH, 1.0 FTE, MMW
SCHMITT, CLAIRE	SPEECH LANG PATH, 0.6 FTE, CS/GR	2023-24	SPEECH LANG PATH, 0.3 FTE, GR
STOCK, FRED	GRADE 6/MATH, 1.0 FTE, MME/MMW	8/29/23-6/10/24	MATH, 1.0 FTE, MME
WANG, JINGBO	SCIENCE, 1.0 FTE, MMW	2023-24	SCIENCE, 1.0 FTE, MME
WESTMAN, JACOB	CHINESE IMM, 1.0 FTE, MMW	4/10/23-6/9/23	ADD: CHINESE IMM OVERAGE, 0.2 FTE, MMW
WHITING, KATELYN	GRADE 6, 1.0 FTE, MME	2023-24	SOCIAL STUDIES, 1.0 FTE, MMW
WILDER, MANDIE	PRESCHOOL, 0.575 FTE, MCEC	2023-24	GRADE 2, 0.425 FTE, DH
WYERS, JENNIFER	INFO & DIGITAL LEARNING TEACHER, 0.425 FTE, GR/MWTA	8/29/23-6/10/24	GRADE 2, 0.575 FTE, DH
	FACS, 0.8 FTE, MHS (WITH 0.2 FTE LOA)	2023-24	FACS, 0.6 FTE, MHS (WITH 0.4 FTE LOA)
	RESERVE TEACHER	4/10/23-6/9/23	SCIENCE LTS, 1.0 FTE, MME

## II. BUSINESS AND OTHER NON-INSTRUCTIONAL SERVICES

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
BENNIN, GRACE	EXPLORERS CLUB PRGM LEAD, HOURS VARY, DH	4/17/23	\$19.00/HR
CALLISTER, RENEE	COOK HELPER, 4 HRS/DAY, EXC	4/10/23	\$19.32/HR
DANIELSON, ANDREW	COOK HELPER, 6 HRS/DAY, MHS	4/20/23	\$19.32/HR
FRIES, SEAN	LIFEGUARD, 15 HRS/WK, AQUATICS	4/18/23	\$14.00/HR
GUST, DAWN	CLASS C STUDY LUNCH PARA, MME	4/13/23	\$21.92/HR
	CLASS D SPEC ED PARA, 1 HR/DAY, MME		\$22.19/HR
GUTIERREZ, NORMA	POST-SECONDARY COUNSELOR, 1.0 FTE, MHS	2023-24	\$116,000
HILL, JACQUELINE	CUSTODIAN, 8 HRS/DAY, MHS	4/17/23	\$19.32/HR
KURTZ, KALEY	EXPLORERS CLUB PRGM ASST, 12 HRS/WK, MWTA	3/27/23	\$17.00/HR
SCHANBACHER, ELLIE	EXPLORERS CLUB PRGM ASST, 16 HRS/WK, DH	4/17/23	\$17.00/HR
SCHMIDT, APRIL	CLASS D SPEC ED/BUS TRAFFIC PARA, 7 HRS 10 MIN/DAY, GR	4/18/23	\$21.51/HR
WILLIAMS, ASHTON	EXPLORERS CLUB PRGM ASST, 17.5 HRS/WK, GR	4/25/23	\$17.00/HR

RESIGNATIONS, RETIREMENTS, TERMINATIONS, NON-RENEWALS	ASSIGNMENT	EFFECTIVE
BION, KATHLEEN	CLASS D SPEC ED PARA, 6.5 HRS/DAY, SH	4/30/23
CALLISTER, RENEE	COOK HELPER, 4 HRS/DAY, EXC	5/3/23
CAMPOS, MINAAL	EXPLORERS CLUB PRGM LEAD, 5 HRS/DAY, DH	3/6/23
CRAWFORD, CYNTHIA	HELPDESK ASST, 8 HRS/DAY, TECH DEPT	5/31/23
INGERSOLL, JENNIFER	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MHS	4/28/23
JOHNSON, STEVEN	CLASS D SPEC ED/BUS TRAFFIC PARA, 6 HRS 50 MIN/DAY, CS	6/8/23

KAUFMANN, DAWN KORTH, SUSAN LUNDELL, BRENT MC SHANE, SAMANTHA RICHTER, CAROL	SCHOOL OFFICE ASST, 8 HRS/DAY, MME EXPLORERS CLUB PRGM LEAD, 3.5 HRS/DAY, MWTA GIRLS TENNIS HEAD COACH, MHS JUNIOR EXPLORERS BEHAVIOR ASST, 32 HRS/WK, MCEC CLASS D SPEC ED/BUS & TRAFFIC PARA, 3 HRS 25 MIN/WEEK, MWTA CLASS A LR/PG PARA, 2.75 HRS/WK, MWTA CUSTODIAN, 8 HRS/DAY, SH	6/16/23 4/10/23 10/21/22 4/14/23 6/8/23
SHERMAN, JANET SNEDE, CHRISTINE SOUBA, JENNIFER URSPRINGER, CAITLYN WAGNER, ANNA WAHL, JEFFREY WILLIAMS, SAMANTHA WORRELL, MIRA	CLASS C KINDER PARA, 6.5 HRS/DAY, CS EXPLORERS CLUB HS ASST, 10 HRS/WK, GR CLASS D SPEC ED PARA, 6.5 HRS/DAY, MME CLASS D MEDIA PARA, 8 HRS/DAY, MME CLASS A LR/PG PARA, 3 HRS 20 MIN/DAY, CS CLASS D SPEC ED PARA, 6 HRS/DAY, SAIL EXPLORERS CLUB HS ASST, 6 HRS/WK, GR	5/12/23 6/8/23 4/24/23 5/10/23 5/12/23 4/7/23 4/11/23 3/30/23

LEAVES	ASSIGNMENT	EFFECTIVE
KELBER, MARIA	CLASS C SPANISH IMM KINDER PARA, 3 HRS/DAY, DH	4/10/23-4/21/23

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
CLARK, RYAN JENSEN, SHELDON MEAKINS, JOHN O'BRIEN, MARK REOH, JAMIE SWEENEY, DIANA	CUSTODIAN, 8 HRS/DAY, MHS CUSTODIAN, 8 HRS/DAY, MHS CUSTODIAN, 8 HRS/DAY, MHS HEAD CUSTODIAN, 8 HRS/DAY, GR JUNIOR EXPLORERS PRGM LEAD, 8 HRS/DAY, MCEC COOK HELPER, 4 HRS/DAY, MHS	10/24/22 3/29/23 4/5/23 4/24/23 4/10/23 4/27/23	DEVELOPOMENTAL TRAINEE, 8 HRS/DAY, BLDGS & GRNDS CUSTODIAN, 8 HRS/DAY, SH CUSTODIAN, 8 HRS/DAY, DH HEAD CUSTODIAN, 8 HRS/DAY, MME JUNIOR EXPLORERS LEAD INSTRUCTOR, 8 HRS/DAY, MCEC COOK HELPER, 6 HRS/DAY, EXC

### III. IN-DISTRICT APPOINTMENTS

APPOINTMENT	ASSIGNMENT	BUILDING	EFFECTIVE	SALARY
BARTA, BLAKE	BOYS LACROSSE ASST COACH	MHS	4/3/23-6/17/23	\$3,907
BHOJWANI, COLLIN	BOYS LACROSSE ASST COACH	MHS	4/3/23-6/17/23	\$4,024
BOYUM, TRENT	MTKA THEATER: SUMMER CAMP-BROADWAY KIDS, DIRECTOR	ARTSCTR	4/21/23	\$5,000
DEZELLAR, CHANDLER	GIRLS LACROSSE HEAD COACH	MHS	4/3/23-6/17/23	\$5,662
DRYKE, JON	BOYS LACROSSE ASST COACH	MHS	4/3/23-6/17/23	\$4,024
DUNLAP, MASON	BOYS LACROSSE ASST COACH	MHS	4/3/23-6/17/23	\$3,907
FASNACHT, J. CHRIS	BASEBALL ASST COACH	MHS	3/20/23-6/17/23	\$3,048.40
HARTLEY, DEB	GIRLS TRACK AND FIELD ASST COACH	MMW	3/27/23-5/26/23	\$2,883
FOLDE, LAUREN	ELEM CHEER COACH, MCE	MME	6/1/23	\$600
GOETHKE, ADAM	BASEBALL ASST COACH	MHS	3/20/23-6/17/23	\$3,486.26
HASKAMP, MELISSA	GIRLS GOLF ASST COACH	MHS	3/20/23-6/14/23	\$4,024
JONES, JEREMIAH	BOYS TRACK AND FIELD HEAD COACH	MME	3/27/23-5/25/23	\$4,080
JORE, AMY	MTKA THEATER: GUYS & DOLLS, COSTUME CREW ADVISOR	ARTSCTR	5/5/23	\$750
JORE, AMY	MTAK THEATER: GUYS & DOLLS, ASSCT PRODUCTION DESIGN	ARTSCTR	5/5/23	\$1,200
KATKOV, SANDRA	GIRLS TRACK AND FIELD ASST COACH	MME	3/27/23-5/25/23	\$3,119
LUNDGREN, DAVE	BOYS TENNIS HEAD COACH	MME	3/27/23-5/25/23	\$3,492
MORTENSEN, MILES	MTKA THEATER: GUYS & DOLLS, REED	ARTSCTR	5/5/23	\$1,000
MUNDY, LINDSEY	GOLF HEAD COACH	MMW	3/27/23-5/26/23	\$3,256
NELSON, JESSE	CI/PI ADAPTED BOWLING CO-HEAD/CO-ASST COACH	MHS	2/28/23-5/14/23	\$1,392
PAULSON, KENDRICK	BOYS VOLLEYBALL COACH, MCE	MHS	4/20/23	\$1,000
ROBBINS, C. SCOTT	BOYS LACROSSE ASST COACH	MHS	4/3/23-6/17/23	\$3,907
TRIPP, KELLEY	MTKA THEATER: GUYS & DOLLS, HAIR/WIG DESIGNER	ARTSCTR	5/5/23	\$1,400
WAHL, JEFF	GIRLS GOLF ASST COACH	MHS	3/20/23-6/14/23	\$976.75
WALKOWSKI, IAN	BASEBALL ASST COACH	MHS	3/20/23-6/17/23	\$4,625.15
WHEATON, BENJAMIN	BOYS TENNIS ASST COACH	MHS	3/27/23-6/6/23	\$3,907

WHEATON, DANIEL	BOYS TENNIS ASST COACH	MHS	3/27/23-6/6/23	\$3,907
WILSON, CHRIS	BASEBALL ASST COACH	MHS	3/20/23-6/17/23	\$3,281.18
WINDERL, SUE	CI ADAPTED SOFTBALL ASST COACH	MHS	3/13/23-6/3/23	\$2,346
WOODRUFF, REILLY	BEST BUDDIES ADVISOR	MMW	2022-23	\$631.50

**School Board  
Minnetonka ISD #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item X. e**

**Title: Gifts and Donations**

**Date: May 4, 2023**

**EXECUTIVE SUMMARY:**

In accordance with Minnetonka School District Policy #706, the Minnetonka School District encourages gifts and donations to enhance quality education to both students and residents. The School Board makes the final determination on the acceptability of a gift or donation. All gifts and donations become District No. 276 property under the complete authority of the Minnetonka School Board.

**RECOMMENDATION:** That the School Board accepts the following donations to be placed in the Scenic Heights Elementary School Principal Discretionary Fund:

The Rickenbach Family	\$50.86
Kurt Hoddinot	\$37.50

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Groveland Elementary School Principal Discretionary Fund:

FrontStream	\$33.32
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**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka Middle School West Principal Discretionary Fund:

The Blackbaud Giving Fund	\$11.20
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**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Groveland Elementary School Classroom Music Supply Fund:

Groveland Elementary PTO	\$576.30
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**RECOMMENDATION:** That the School Board accepts the following donations to be placed in the Minnetonka High School Robotics Team Fund:

Adriane Brown & Jessica Spears	\$1500.00
Banner Engineering	\$2000.00
Robert & Jorie Malk	\$1000.00
Jeffrey & Sheila Wyatt	\$50.00

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka High School Girls Hockey Fund:

Minnetonka High School Hockey	\$10,413.02
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**RECOMMENDATION:** That the School Board accepts the following donations to be placed in the Minnetonka High School Girls Golf Team Fund:

Crown Automotive \$3000.00

**RECOMMENDATION:** That the School Board accepts donations from the Minnetonka Skippers Booster Club for the following clubs:

MHS Earth Club \$250.00

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Excelsior Elementary Field Trip Fund for Young Authors Conference:

Excelsior Elementary PTO \$440.00

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Deephaven Elementary School Field Trip Fund for Young Authors Conference:

Deeplaven Elementary PTA \$273.00

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Groveland Elementary School Enrichment Fund (Grade 3 scissors for Ms. Zweber's class):

Groveland Elementary PTO \$195.20

**RECOMMENDATION:** That the School Board accepts the following donations to be placed in the Minnetonka High School Student Research Fund:

The Blackbaud Giving Fund/Eco-Lab \$660.00

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Minnetonka Middle School West Holocaust Education Program Fund:

Minneapolis Jewish Federation \$422.00

**RECOMMENDATION:** That the School Board accepts the following donation to be placed in the Groveland Elementary School Field Trip Fund:

Groveland Elementary PTO \$15,760.00

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**TOTAL GIFTS AND DONATIONS FOR 2022-2023\*** = **\$541,558.57**

\*Total amount reflects gifts & donations submitted for board approval in 2022-2023.

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Submitted by: Paul Bourgeois  
Paul Bourgeois, Executive Director of Finance & Operations

**CONSENT**

**School Board  
Minnetonka I.S.D #276  
5621 County Road 101  
Minnetonka, Minnesota**

**Board Agenda Item X. f**

**Title: Electronic Fund Transfers**

**Date: May 4, 2023**

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**EXECUTIVE SUMMARY:**

Minnesota Statute 471.38 requires that a list of electronic fund transfers be submitted to the School Board each month for approval.

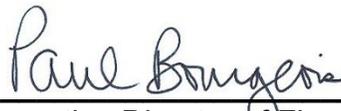
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**RECOMMENDATION:**

It is recommended that the School Board approve the attached automatic withdrawals and investments from the General Fund for March 2023.

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**Submitted by:**



Paul Bourgeois, Executive Director of Finance & Operations

<b>March 2023 FROM GENERAL FUND</b>				
DATE	PAYEE			AMOUNT
3/3/2023	AP Payment			590,914.47
3/10/2023	AP Payment			260,352.86
3/17/2023	AP Payment			208,380.54
3/24/2023	AP Payment			477,351.01
3/31/2023	AP Payment			112,160.77
3/6/2023	Claims Health Partners			258,203.04
3/13/2023	Claims Health Partners			338,797.76
3/20/2023	Claims Health Partners			414,841.28
3/27/2023	Claims Health Partners			303,340.49
3/6/2023	Delta Dental			25,402.72
3/13/2023	Delta Dental			22,211.72
3/21/2023	Delta Dental			23,047.10
3/27/2023	Delta Dental			22,557.37
3/21/2023	Delta Dental			6,685.25
3/24/2023	Health Partners Admin Fee			75,355.39
3/1/2023	Language Tutoring Beijing Qian Yu			3,850.00
3/29/2023	Language Tutoring Beijing Qian Yu			7,800.00
3/6/2023	Payroll			2,857,864.59
3/20/2023	Payroll			2,929,750.72
3/31/2023	Payroll (Xfer for 4/7 Payroll Date)			2,883,315.17
3/17/2023	Solutran Healthy Savings			4,203.60
3/3/2023	Wex			15,630.26
3/10/2023	Wex			18,784.01
3/17/2023	Wex			19,961.68
3/24/2023	Wex			25,727.13
3/31/2023	Wex			24,066.43
2/24/2023	Wex Admin Fee			4,001.50
March	Art Center CC Processing Fees			4,418.27
March	Mtka Webstore CC Processing Fees			18,501.02
March	Athletic CC Processing Fees			3,616.89
March	MCEC Credit Card Processing Fees			47,869.65
March	Bank Monthly Service Charge			1,047.36
				<b>\$ 12,010,010.05</b>
<b>March</b>				
INVESTMENT		MATURITY	INTEREST	ENDING
DESCRIPTION	BANK	DATE	RATE	BALANCE
Money Market	Alerus Bank ICS Savings	NA	1.50%	3,347,030.54
Money Market	MSDLAF+ Liquid Class	NA	4.55%	5,781,980.03
Money Market	MSDLAF+ MAX Class	NA	0.35%	-
Term	MSDLAF	NA	Var	52,183,090.04
CD	MSDLAF	NA	0.25%	-
Money Market	PMA IS	NA	4.64%	6,013,603.66
Term	PMA MN Trust Term Series	NA	0.00%	-
Municipal Bonds	Northland Securities	NA	3.79%	636,595.28
Various	Wells Fargo OPEB	NA	Var	15,211,274.74
				<b>\$ 83,173,574.29</b>