

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
District Service Center
5621 County Road 101
Minnetonka, Minnesota

Minutes of October 6, 2022 Regular School Board Meeting

The School Board of Minnetonka Independent School District #276 met in regular session at 7:00 p.m. on Thursday, October 6, 2022 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Chris Vitale presided. Other Board members present were: Mark Ambrosen, Katie Becker, Patrick Lee-O'Halloran, John Odom, Meghan Selinger, Lisa Wagner and Superintendent David Law, ex officio. The meeting was also livestreamed on the District's YouTube channel.

Chairperson Vitale called the regular meeting to order and asked that everyone stand and recite the Pledge of Allegiance to the Flag.

1. **AGENDA**

Wagner moved, Becker seconded, that the School Board approve the agenda as presented. Upon vote being taken thereon, the motion carried unanimously.

2. **SCHOOL REPORT: DEEPHAVEN**

Deephaven Elementary Principal Bryan McGinley provided an update on the first five weeks of school and how staff have worked to ensure a sense of belonging for every student. Chairperson Vitale asked whether the start to the school year has been positive because we've turned the corner on COVID or there are other factors influencing this great start to the year. Principal McGinley said we learned from the years of COVID and are pulling positive things forward from it, and we see a very positive energy as all are back together, as well.

3. **COMMUNITY COMMENTS**

Chairperson Vitale noted that this opportunity for comment was available to community members who wished to address the Board on any item on that night's agenda. No one responded to this invitation to speak.

4. **BACK-TO-SCHOOL HIGHLIGHTS**

Superintendent Law said that since the start of the school year had been so positive, time was being set aside tonight for district administrators to share highlights. Associate Superintendent for Instruction Dr. Amy LaDue presented an overview, and then the following administrators provided updates to the Board:

- Angie Kleinedler, Early Childhood Special Education Coordinator

- Minnewashta Principal Cindy Andress and Deephaven Principal Bryan McGinley
- MMW Principal Freya Schirmacher
- MHS Principal Jeff Erickson
- Erin Valenta, SAIL Program Coordinator

5. **ENROLLMENT REPORT**

Enrollment of students is vital for all school districts in Minnesota, and growing districts have a distinct advantage over declining districts. Minnetonka welcomes open-enrolled students to enjoy the benefits of Minnetonka’s programs and staff. The success of Open Enrollment means the District has been able to stabilize enrollment at all neighborhood elementary schools and increase overall revenue to sustain all programs.

As Executive Director of Communications JacQui Getty shared with the Board, the District will continue efforts to attract new families to maintain target enrollments at all schools. The District’s efforts largely focus on welcoming early childhood, preschool and Kindergarten families, as resident enrollment for early grades remains below the District’s capacity.

The addition of the Tonka Online K-12 full online school option allows for additional capacity for student enrollment across the grades, and beginning in the 2023-24 school year, the addition of the VANTAGE/MOMENTUM Building will provide more space for high school students, as well.

This year, the District accepted open enrollment applications for Kindergarten from 62 different school districts. As families mature and/or more homes are available in the District for purchase, it is expected, as has occurred in years past, that many of our currently open-enrolled families will choose to move into the District.

6. **ADOPTION OF ANNUAL REPORT**

Continuing a tradition of accountability and transparency, the Administration is recommending the Minnetonka Public School District publish an Annual Report on Student Achievement each October. This report includes the State’s required World’s Best Workforce Annual Report Summary. Minnetonka uses this report as a primary tool to communicate District goals, results and accountability to parents and citizens of the District.

Per the direction of the School Board, Minnetonka’s Annual Report is far more comprehensive than the report of most Districts and includes financial data, reports on innovation initiatives and student achievement beyond test scores. Per state guidelines, the report also includes elements required by the World’s Best Workforce bill, which was passed in 2013 to ensure every school district in the state is making strides to increase student performance. The Board is also required to hold a public

meeting to discuss the World's Best Workforce. That public meeting will be held in November, in conjunction with the School Board Meeting.

As Dr. Getty shared, following this board meeting, the 2022 Annual Report will be mailed to every District parent and resident, distributed to staff and included in welcome packets for new families. It will also be posted as an online interactive publication, with additional multi-media to relay the incredible success stories of our students, staff and District.

Ambrosen moved, Wagner seconded, that the Board approve the annual report. Board member Wagner thanked Dr. Getty and her team for the outstanding report. She said it is a vital document to keep residents informed about the District and asked what additional pieces the online version will have. Dr. Getty said the online version will link to program videos, articles and publications to further explain and highlight the various programs throughout the Annual Report.

Upon vote being taken thereon, the motion carried unanimously.

7. APPROVAL OF SALE OF 2022C GENERAL OBLIGATION REFUNDING BONDS

Executive Director of Finance and Operations Paul Bourgeois presented the next eight agenda items to the Board. He explained that at the Board meeting of May 5, 2022, the Board had authorized the sale of the 2022C General Obligation Refunding Bonds to refund the 2013H GO Refunding Bonds that refunded the accrued savings for the taxpayers of the District through lower interest rates and lower payments.

Sale of the \$3,725,000 2022C General Obligation Refunding Bonds took place on September 26, 2022. The interest rate environment has changed significantly with much higher interest rates than in May 2022 when the bonds were authorized. Nonetheless, the District was able to sell the 2022C bonds at a Total Interest Cost of 3.83%, which was a reduction from the 2013H Coupon Rates of 4.00%. This transaction results in savings to the taxpayers of the District of \$24,839.34 over the last three payments on the bonds which reach their maximum maturity on February 2, 2026. The bonds were originally sold in 1996 as the 1996B GO Bonds after the last building bond referendum election run in the District. The transaction also was structured so that the outstanding principal was reduced by \$195,000, from \$3,920,000 on the 2013H to \$3,725,000 on the 2022C.

It is of note that the 2013H bonds refunded the 1996B Bonds at a savings to the taxpayers of \$571,278, and at that time a call date of February 2, 2023, was set with the intention of the District having one more opportunity to refund the successors to the 1996B bonds before their final maximum 30-year maturity date of February 2, 2023. It is also worth noting that the 2022C General Obligation Refunding Bonds are the 48th refunding bonds issued by the District from 2008 through 2022. These refunding transactions have benefited the taxpayers of the District by a total of \$25,616,434.

Becker moved, Lee-O'Halloran seconded, that the Board approve the resolution approving the sale of the 2022C General Obligation Refunding Bonds as prepared by the District's bond counsel Dorsey & Whitney, LLP. Upon vote being taken thereon, the motion carried unanimously.

8. **ACCEPTANCE OF BID FOR CLEAR SPRINGS UNIT VENTILATOR REPLACEMENT**

As part of the rolling Long Term Facility Maintenance 10 Year Plan, the replacement of unit ventilators at Clear Springs Elementary School is scheduled for summer 2023. The budget for this project was estimated at \$1,120,000 inclusive of architect fees and permits. Bids were opened at 11:00 AM on Tuesday, September 27, 2022. Five bids were received as follows:

<i>Dering Pierson Group</i>	\$ 939,000.00
<i>Versacon, Inc.</i>	\$1,130,000.00
<i>Morcon Construction Company, Inc.</i>	\$1,187,000.00
<i>Jorgenson Construction, Inc.</i>	\$1,199,000.00
<i>CM Construction Company, Inc.</i>	\$1,288,000.00

Wagner moved, Odom seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Dering Pierson Group in the amount of \$939,000.00 for unit ventilator replacement at Clear Springs Elementary School in summer 2023.

Upon vote being taken thereon, the motion carried unanimously.

9. **ACCEPTANCE OF BID FOR SCENIC HEIGHTS UNIT VENTILATOR REPLACEMENT**

As part of the rolling Long Term Facility Maintenance 10 Year Plan, the replacement of unit ventilators at Scenic Heights Elementary School is scheduled for summer 2023. The budget for this project was estimated at \$670,000 inclusive of architect fees and permits. Bids were opened at 2:00 PM on Tuesday, September 27, 2022. Two bids were received as follows:

<i>Burnn Boiler & Mechanical</i>	\$537,000.00
<i>Nasseff Mechanical Contractors</i>	\$592,850.00

Selinger moved, Ambrosen seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Burnn Boiler & Mechanical in the amount of \$537,000.00 for unit ventilator replacement at Scenic Heights Elementary School in summer 2023.

Upon vote being taken thereon, the motion carried unanimously.

10. ACCEPTANCE OF BID FOR DEEPHAVEN UNIT VENTILATOR, CABINET AND WALL SURFACE REPLACEMENT

As part of the rolling Long Term Facility Maintenance 10 Year Plan, the replacement of unit ventilators, cabinets, and wall surfaces at Deephaven Elementary School is scheduled for summer 2023. The budget for this project was estimated at \$1,275,000 inclusive of architect fees and permits. Bids were opened at 11:00 AM on Tuesday, September 29, 2022. Five bids were received as follows:

<i>Dering Pierson Group</i>	<i>\$ 962,000.00</i>
<i>Weber, Inc.</i>	<i>\$ 983,000.00</i>
<i>Parkos Construction Company</i>	<i>\$ 997,000.00</i>
<i>Versacon, Inc.</i>	<i>\$1,010,000.00</i>
<i>Jorgenson Construction, Inc.</i>	<i>\$1,012,000.00</i>
<i>Morcon Construction Company, Inc.</i>	<i>\$1,107,570.00</i>

Lee-O'Halloran moved, Becker seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Dering Pierson Group in the amount of \$962,000.00 for replacement of unit ventilators, cabinets, and wall surfaces at Deephaven Elementary School in summer 2023.

Upon vote being taken thereon, the motion carried unanimously.

11. ACCEPTANCE OF BID FOR MINNETONKA HIGH SCHOOL ROOFTOP HVAC REPLACEMENT

As part of the rolling Long Term Facility Maintenance 10 Year Plan, the replacement of three rooftop HVAC units with banned R-22 coolant at Minnetonka High School is scheduled for summer 2023. The budget for this project was estimated at \$475,000 inclusive of architect fees and permits. Bids were opened at 1:00 PM on Thursday, September 29, 2022. Six (6) bids were received as follows:

<i>Cool Air Mechanical, Inc.</i>	<i>\$233,200.00</i>
<i>Northland Mechanical Contractors, Inc.</i>	<i>\$248,900.00</i>
<i>General Sheet Metal Company</i>	<i>\$251,700.00</i>
<i>Modern.</i>	<i>\$255,800.00</i>

<i>Alliance Mechanical Services</i>	\$256,775.00
<i>PSM Peterson Sheet Metal</i>	\$291,500.00

Wagner moved, Lee-O'Halloran seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Cool Air Mechanical, Inc., in the amount of \$233,200.00 for rooftop HVAC replacement at Minnetonka High School in summer 2023.

12. **ACCEPTANCE OF BID FOR GROVELAND UNIT VENTILATOR, CABINET AND WALL SURFACE REPLACEMENT**

As part of the rolling Long Term Facility Maintenance 10 Year Plan, the replacement of unit ventilators, cabinets, and wall surfaces in the west 1958 section of Groveland Elementary School is scheduled for summer 2023. The budget for this project was estimated at \$1,390,000 inclusive of architect fees and permits. Bids were opened at 2:00 PM on Thursday, September 29, 2022. Two bids were received as follows:

<i>Dering Pierson Group</i>	\$ 976,000.00
<i>Parkos Construction</i>	\$1,038,000.00

Ambrosen moved, Selinger seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Dering Pierson Group in the amount of \$976,000.00 for replacement of unit ventilators, cabinets, and wall surfaces at Groveland Elementary School in summer 2023.

13. **ACCEPTANCE OF BID FOR ROOFING AT MHS**

As part of the rolling Long Term Facility Maintenance 10 Year Plan, the replacement 41,479 square feet or 0.952 acres of roof at Minnetonka High School is scheduled for summer 2023. The budget for this project was estimated at \$1,000,000 inclusive of architect fees and permits. Bids were opened at 3:00 PM on Tuesday, October 4, 2022. Seven bids were received as follows:

<i>Lakes Area Roofing & Construction, Inc.</i>	\$1,440,793.00
<i>McPhillips Brothers Roofing</i>	\$1,500,000.00
<i>Central Roofing Company</i>	\$1,514,915.00
<i>B&B Sheet Metal & Roofing, Inc.</i>	\$1,696,000.00
<i>Berwald Roofing Company, Inc.</i>	\$1,723,000.00
<i>Palmer West Construction Company, Inc.</i>	\$1,807,000.00
<i>John A. Dalsin & Son, Inc.</i>	\$2,257,817.00

Mr. Bourgeois noted that even though the bids had come in high, the recommendation was to accept the low bid. He then explained the situation in more detail for the Board:

Two years ago, the Texas polar vortex occurred and we could not get roofing supplies, so we only were able to get one small roof done at MME. This past summer there were still supply chain issues and we were only able to get one small roof done at MME. We delayed the MHS roof because it is a large project – just under an acre - and with scarce roofing supplies the last two summers, materials were not available. The cost estimates were increased 50% from where they had been, but as can be seen from the bids, current market prices are much higher than those cost estimates.

Given continued ongoing inflation, plus the impact of rebuilding from Hurricane Ian in Florida, which will take vast amounts of building materials over the next several years, it is unlikely that pricing will go down, and this project is already overdue.

Mr. Bourgeois noted that for future years, the District will have to double the Long-Term Facilities Maintenance Budget for roofing projects because with Hurricane Ian impacting the demand for building materials for the next several years, prices are not likely to retreat much, if at all.

Lee-O'Halloran moved, Becker seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Lakes Area Roofing & Construction, Inc., in the amount of \$1,440,793.00 for roof replacement at Minnetonka High School in summer 2023.

Upon vote being taken thereon, the motion carried unanimously.

14. **ACCEPTANCE OF BID FOR MHS FREEZER REPLACEMENT**

The large kitchen freezer at Minnetonka High School is in need of replacement, being of an age where it is difficult to obtain spare parts to repair compressors and fans.

Replacement of the freezer is needed. It will be funded out of the Nutrition Services Fund. The Nutrition Services Fund usually operates at a slight operating margin so that equipment can be replaced when needed. The budget for this project was estimated at \$500,000.00 inclusive of architect fees and permits. Bids were opened at 1:00 PM on Tuesday, September 27, 2022. Five bids were received as follows:

<i>CM Construction</i>	<i>\$400,800.00</i>
<i>Dering Pierson Group</i>	<i>\$429,000.00</i>
<i>Versacon, Inc.</i>	<i>\$440,000.00</i>
<i>Morcon Construction</i>	<i>\$443,541.00</i>
<i>JPMI Construction</i>	<i>\$562,000.00</i>

Ambrosen moved, Wagner seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of CM Construction in the amount of \$400,800.00 for replacement of the large kitchen freezer at Minnetonka High School in summer 2023.

Upon vote being taken thereon, the motion carried unanimously.

15. **CONSENT AGENDA**

Wagner moved, Becker seconded, that the School Board approve the recommendations included within the following Consent Agenda items:

- Minutes of September 1, 2022 Regular Meeting and September 23, 2022 Special Meeting
- Study Session Summary of September 15, 2022
- Payment of Bills—in the amount of \$8,464,908.18.
- Recommended Personnel Items
- Gifts and Donations for September 2022: \$33.32 from FrontStream and \$135.00 from the Blackbaud Giving Fund, both to be placed in the Groveland Elementary Principal Discretionary Fund. \$60.00 from Target c/o Cyber Grants to be placed in the Deephaven Elementary Principal Discretionary Fund. \$97.24 from Brent Rickenbach, \$50.00 from Ramar Tan, \$200.04 from Kurt Hoddinot, and \$35.00 from B of A Charitable Foundation; all to be placed in the Scenic Heights Elementary School Principal Discretionary Fund. \$8,500.00 from the Deephaven Elementary PTA to be placed in the Deephaven Elementary School Curricular Choice Grants Fund. \$350.00 from the Deephaven Elementary PTA to be placed in the Deephaven Elementary School Playground Equipment Fund. \$127.20 from the Blackbaud Giving Fund to be placed in the Excelsior Elementary School Principal Discretionary Fund. Various furniture items from Furniture Distributors to be placed in Excelsior Elementary School. \$15,000.00 from the Excelsior Elementary PTO to be placed in the Excelsior Elementary School Staff Allocation Fund. \$5,000.00 from the Excelsior Elementary PTO to be placed in the Excelsior Elementary School Summer Program Fund. \$4,695.51 from the MME PTA to be placed in the MME Student Planner Fund. \$200.00 from the Blackbaud Giving Fund to be placed in the MME Principal Discretionary Fund. \$16.80 from the Blackbaud Giving Fund to be placed in the MMW Principal Discretionary Fund. \$46.28 from U'Sagain, LLC to be placed in the Minnewashta Elementary School Principal Discretionary Fund. \$400.00 from ERDI and \$500.00 from Mike LeSage and family, both to be placed in the Dr. Dennis Peterson Scholarship Fund. A 2008 Chevy Cobalt from Dawn Bennett to be placed in the MHS Momentum Program. \$500.00 from Steve and Heather Roberts to be placed in the MHS Girls Tennis Fund. Total Gifts and Donations thus far for 2022-23: \$343,510.51.

- Electronic Fund Transfers
- Approval of Policy #430: Reserve Teachers
- Approval of Policy #431: Wage Rates: Substitute or Event-Specific Employees
- Approval of Easement for Met Council at Deephaven Elementary School

Upon vote being taken on the foregoing Consent Agenda items, the motion carried unanimously.

16. **BOARD REPORTS**

Board Treasurer Becker shared that she had attended the recent Community Education Conference in St. Cloud, and some Minnetonka Community Ed representatives, including its executive director, Tim Liftin, presented at the conference talking about engagement. She said it was great to see the team collaborating there and to come back with great ideas and to also highlight some of the great things that community education is doing here in Minnetonka!

17. **SUPERINTENDENT'S REPORT**

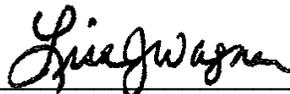
Superintendent Law mentioned conferences are next week. He also said he'd had the opportunity to attend at least one game/meet/match/event for all the District's fall activities teams. He said it was great to see the students engaged and finding success within their activities. He also reminded the viewing public of the fall musical, Grand Hotel, coming up and noted that tickets sell out fast to district theater events.

18. **ANNOUNCEMENTS**

There were no announcements this evening.

19. **ADJOURNMENT**

Becker moved, Wagner seconded, adjournment at 8:35 p.m. Upon vote being taken thereon, the motion carried unanimously.



Lisa Wagner, Clerk